MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
JANUARY 25, 2023

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as "Board") convened by Zoom video conference and teleconference call on Wednesday, January 25, 2023, at 4:00 PM. The Zoom Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

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ATTENDANCE

Directors In Attendance Were:
Gregory A. "Greg" Fabisiak
Catherine "CiCi" Kesler
James D. "Jim" Zimmerman
Anthony M. Dursey

Following discussion, upon motion duly made by Director Kesler, seconded by Director Dursey, and upon vote, unanimously carried, the absence of Director George C. Davenport was excused.

Also In Attendance Were:
Steve Beck; Special District Management Services, Inc.

Tim Flynn, Esq.; Collins Cole Flynn Winn & Ulmer, PLLC

Bill Willis; Martin/Martin Consulting Engineers

Wayne Ramey; Ramey Environmental Compliance

Brian Techau; Martin/Martin Consulting Engineers

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ADMINISTRATIVE MATTERS

Minutes: The Board reviewed the minutes of the November 23, 2022 Regular Meeting.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Zimmerman, and upon vote, unanimously carried, the minutes of the November 23, 2022 Regular Meeting were approved.

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PUBLIC COMMENTS

None.

FINANCIAL MATTERS

Claims: Mr. Beck reviewed the claims through the period ending December 15, 2022 as follows:

General Fund	$ 40,671.64
Enterprise Fund	$ 39,476.80
Total	**$ 80,148.44**

Following discussion, upon motion duly made by Director Kesler, seconded by Director Dursey and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending December 15, 2022.

Mr. Beck reviewed the claims through the period ending January 17, 2023 as follows:

General Fund	$ 10,461.16
Enterprise Fund	$ 116,311.22
Total	**$ 126,772.38**

Following discussion, upon motion duly made by Director Kesler, seconded by Director Dursey and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending January 17, 2023.

Unaudited Financial Statement: Mr. Beck reported that there were no statements to review at this time. The Board will review the preliminary December 31, 2022 statement at the February 22, 2023 meeting.

2022 Audit: The Board discussed the engagement of Schilling & Company, Inc. to perform the 2022 Audit, for an amount not to exceed $6,000.

Following discussion, upon motion duly made by Director Dursey, seconded by Director Kesler, and, upon vote, unanimously carried, the Board approved the engagement of Schilling & Company, Inc. to perform the 2022 Audit, for an amount not to exceed $6,000.

LEGAL MATTERS

11324 West 38th Avenue: Attorney Flynn noted that there was nothing to report at this time.

May 2, 2023 Election: Attorney Flynn discussed with the Board the upcoming May 2, 2023 Election.

Resolution Establishing the Date, Time and Location for Regular Meetings and Designating the Location for Posting Notice of District Meetings Online: Attorney Flynn discussed with the Board Resolution No. 2023-01-01; Resolution Establishing

the Date, Time and Location for Regular Meetings and Designating the Location for Posting Notice of District Meetings Online.

Following discussion, upon motion duly made by Director Zimmerman, seconded by Director Kesler and, upon vote, unanimously carried, the Board adopted Resolution No. 2023-01-01, Resolution Establishing the Date, Time and Location for Regular Meetings and Designating the Location for Posting Notice of District Meetings Online. A copy of the adopted Resolution is attached hereto and incorporated herein by this reference.

Engagement Agreement with Collins Cole Flynn Winn & Ulmer, PLLC: Attorney Flynn discussed with the Board the Engagement Agreement with Collins Cole Flynn Winn & Ulmer, PLLC as the District's General Counsel.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the Engagement Agreement with Collins Cole Flynn Winn & Ulmer, PLLC as the District's General Counsel.

10013 B W. 30th: Attorney Flynn discussed with the Board the new APU at 10013 B W. 30th. Mr. Beck will be contacting the property owners regarding the property and status of the ADU and will work with Attorney Flynn and Mr. Willis to determine what the billing status of the property should be.

2300 Youngfield Foreclosure: Attorney Flynn discussed with the Board the foreclosure at 2300 Youngfield Street, Lakewood, CO.

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OPERATIONS MATTERS

Operations Monthly Report: Mr. Ramey reviewed the monthly report with the Board. A copy of the report is attached hereto and incorporated herein by this reference.

Engineer's Report: Mr. Willis reviewed with the Board the engineering report dated January 25, 2023.

Status of 2023 CIP: Mr. Willis discussed with the Board the status of 2023 CIP. Mr. Willis introduced Brian Techau, an associate working with the District.

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OTHER BUSINESS

Metro Water Recovery Update: There was no updated at this time.

Website Update: Mr. Beck discussed with the Board the transformation to the new website management company.

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ADJOURNMENT There being no further business to come before the Board at this time, upon motion duly made by Director Kesler, seconded by Director Zimmerman and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By _____
Secretary for the Meeting