

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
NORTHWEST LAKEWOOD SANITATION DISTRICT  
AND THE BOARD OF DIRECTORS OF THE  
WASTEWATER UTILITY ENTERPRISE  
HELD  
MAY 24, 2023**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as "Board") convened by Zoom video conference and teleconference call on Wednesday, May, 2023, at 4:00 PM. The Zoom Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

**ATTENDANCE**

**Directors In Attendance Were:**

Gregory A. "Greg" Fabisiak  
Catherine "CiCi" Kesler  
James D. "Jim" Zimmerman  
Anthony M. Dursey  
George C. Davenport

**Also In Attendance Were:**

Steve Beck; Special District Management Services, Inc.

Tim Flynn, Esq.; Collins Cole Flynn Winn & Ulmer, PLLC

Bill Willis; Martin/Martin Consulting Engineers

Wayne Ramey; Ramey Environmental Compliance

**ADMINISTRATIVE  
MATTERS**

**Appointment of Officers:** Upon motion duly made by Director Kesler, seconded by Director Dursey and, upon vote, unanimously carried, the following slate of officers was appointed:

President	Gregory A. Fabisiak
Secretary	Catherine Kesler
Treasurer	James D. Zimmerman
Asst. Secretary	Anthony M. Dursey
Asst. Secretary	George C. Davenport

**Minutes:** The Board reviewed the minutes of the April 26, 2023 Regular Meeting.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport, and upon vote, unanimously carried, the minutes of the April 26, 2023 Regular Meeting were approved.

## RECORD OF PROCEEDINGS

---

### PUBLIC COMMENTS

None.

### FINANCIAL MATTERS

**Claims:** Mr. Beck reviewed the claims through the period ending May 31, 2023 as follows:

General Fund	\$ 93,599.42
Enterprise Fund	\$ 35,043.38
Total	<u>\$ 128,642.80</u>

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending May 31 2023.

**Unaudited Financial Statement:** Mr. Beck reviewed with the Board the year-end 2022 financials and the March 31, 2023 financials.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the year-end 2022 financials and the March 31, 2023 financials.

---

**LEGAL MATTERS** **11324 West 38<sup>th</sup> Avenue:** Attorney Flynn discussed with the Board the Agreement for 11324 West 38<sup>th</sup> Avenue.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board approved the Agreement for 11324 West 38<sup>th</sup> Avenue, as amended.

**2100 Youngfield Street, Lakewood, Colorado:** Mr. Beck updated the Board on the billing.

**Action of Legislature:** Attorney Flynn discussed with the Board the action of legislature at close of session and passing of property tax relief bill. He also discussed Proposition HH to reduce taxes and be voted on in November 2023. This will involve changing of Certification and filing deadlines. It will also have an effect on budgeting due to changes on the assessed value. The Board will discuss at the next meeting.

### OPERATIONS MATTERS

**Operations Monthly Report:** Mr. Ramey discussed the monthly report with the Board. It was discussed that there was a lot of jetting and cleaning. A copy of the report is attached hereto and incorporated herein by this reference.

*Replacement of Software:* Mr. Ramey reported to the Board that he is still working on the issue and will update at the next meeting. He is looking into acquiring software in July.

## RECORD OF PROCEEDINGS

---

**Overflow:** Mr. Ramey, Mr. Willis and Attorney Flynn discussed with the Board the overflow, causes, effects and filing of reports.

**Engineer's Report:** Mr. Willis reviewed with the Board the engineering report dated May 24, 2023.

**Status of 2023 Capital Improvements:** Mr. Willis discussed with the Board the status of the 2023 Capital Improvements.

**Flow Study:** Mr. Willis discussed with the Board the flow study.

**WWTP Repairs:** Mr. Ramey and Mr. Willis discussed with the Board the WWTP repairs to the flume covers and epoxy coatings.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board approved the repairs to the flume covers and epoxy coatings, not to exceed \$20,000.

### OTHER BUSINESS

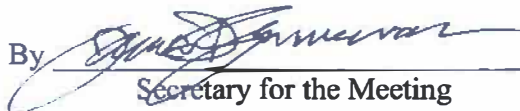
**Metro Water Recovery Update:** Director Davenport discussed with the Board the Metro Water Recovery Update. It was noted that Mickey Conway from Metro Water Recovery testified before Congress. It was noted that he will be attending the August meeting.

**Website Update:** Mr. Beck discussed with the Board the status and analytics report.

### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By   
Secretary for the Meeting