

NORTHWEST LAKEWOOD SANITATION DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • 800-741-3254
Fax: 303-987-2032

NOTICE OF REGULAR MEETING AND AGENDA
OF THE BOARD OF DIRECTORS OF THE DISTRICT
AND OF THE WASTE WATER UTILITY ENTERPRISE

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Anthony M. Dursey	President	2025/May 2025
Gregory A. "Greg" Fabisiak	Vice President/Treasurer	2023/May 2023
James D. "Jim" Zimmerman	Secretary	2025/May 2025
Catherine "CiCi" Kesler	Assistant Secretary	2023/May 2023
George C. Davenport	Assistant Secretary	2025/May 2025

DATE: May 25, 2022

TIME: 4:00 P.M.

PLACE: VIA Zoom

If you experience technical difficulties, email Steve Beck at sbeck@sdmsi.com.

Join Zoom Meeting

<https://us02web.zoom.us/j/86380744814?pwd=1YYms5ZrKbyV3uNfv37lhZCP85t0Of.1>

Meeting ID: 863 8074 4814

Passcode: 260958

Dial In: 1-346-248-7799

I. ADMINISTRATIVE MATTERS

A. Administration of the Oaths of Office. Consider appointment of Officers:

President _____
Treasurer _____
Secretary _____
Asst. Secretary _____
Asst. Secretary _____

B. Review and approve Minutes of the April 27, 2022 regular meeting (enclosures).

II. PUBLIC COMMENT

A. _____

III. FINANCIAL MATTERS

- A. Review and approve the payment of claims through the period ending May 17, 2022 as follows (enclosure):

General Fund	\$ 310,128.10
Enterprise Fund	\$ <u>72,595.08</u>
Total:	\$ <u>382,723.18</u>

and accept the schedule of cash position as of April 30, 2022 (enclosure); and the unaudited financial statements for the period ending April 30, 2022; and a report on collections for the facilities renovation fees, grease trap inspection fee collections, commercial billing and any other fees imposed and collected by the District (enclosure).

- B. Revised Notice Statement on Quarterly Invoices.
-

IV. LEGAL MATTERS

- A. Update on Common Sewer Line Agreement for 2650 Simms Street.
-

- B. Discuss an update to the Rules and Regulations.
-

- C. Status of Agreements for 11324 W 38th Avenue.
-

- D. Review proposal for Public Relations for possible November Election (enclosure).
-

- E. Consider adoption of ADA statement (to be distributed).
-

V. OPERATIONS MATTERS

- A. Operations Monthly Report (enclosure).

1. _____

B. Engineer's Report (enclosure).

1. Status of 2021 Capital Improvements.

2. Consolidated Mutual update.

3. Discussion of 2022 College Park-NWLSD Interceptor Improvements.

VI. OTHER BUSINESS

A. Metro Water Recovery Update (enclosure).

B. Website update.

C. Consider resumption of in-person meetings or hybrid meetings.

VII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR
JUNE 22, 2022.**

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
APRIL 27, 2022**

In part due to COVID-19 concerns, the Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as “Board”) was convened by Zoom video conference and teleconference call on Wednesday, April 27, 2022, at 4:00 PM. The Zoom Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

ATTENDANCE

Directors In Attendance Were:

Anthony M. Dursey
Greg Fabisiak
Jim Zimmerman
Cici Kesler
Clark Davenport

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc.

Tim Flynn, Esq.; Collins Cole Flynn Winn & Ulmer, PLLC

Bill Willis; Martin/Martin Consulting Engineers

Wayne Ramey; Ramey Environmental Compliance

Walt Frankland

Kim Dahlin; Westridge Sanitation District

Dr. Amy Osbourne and Mr. Tyler Kakavas; Property owners at 11324 W 38th Ave (for a portion of the meeting)

Gary Welp; RG and Associates (for a portion of the meeting)

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the minutes of the March 23, 2022 Regular Meeting.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport, and upon vote, unanimously carried, the minutes of the March 23, 2022, Regular Meeting were approved, as presented.

RECORD OF PROCEEDINGS

**PUBLIC
COMMENTS**

None.

**FINANCIAL
MATTERS**

Claims: Mr. Beck advised the Board that the claims had been revised to include the payment to Insituform for Pay App #5 and CO #5 in the net amount of \$71,846.85 to be discussed during the Engineering Report. Mr. Beck also noted that the revised claims included payments to Diamond Contracting for emergency repairs that will be discussed during the Engineering Report. The revised claims discussed with the Board for the period ending April 22, 2022, are as follows:

General Fund	\$ 21,339.95
Enterprise Fund	\$ 132,783.13
Total	<u>\$ 154,123.08</u>

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board approved the payment of claims for the period ending April 22, 2022.

Unaudited Financial Statement: Mr. Beck reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, accounts payable vouchers for the period ending March 31, 2022, the schedule of cash position dated March 31, 2022, and the Accounts Receivable reports on collections of fees, the past due accounts and collection efforts.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport, and, upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, accounts payable vouchers and accounts receivables reports for the period ending March 31, 2022, and the schedule of cash position dated March 31, 2022, as presented.

Director Fabisiak asked about the inclusion of a comment on the quarterly invoice to inform customers about the late fee and consequences if the bills are not paid. Mr. Beck and Attorney Flynn will draft a statement to be discussed at the May Board Meeting.

LEGAL MATTERS

Common sewer line agreement for 2650 Simms Street: Attorney Flynn reported that the revised agreement has been sent to Mr. Bauer who has yet to respond.

Consider the adoption of Resolution 2022-04-01 to change the tap fees for 2022: Attorney Flynn discussed the resolution and the posting of the notice for a public hearing.

Following discussion, upon motion duly made by Director Zimmerman, seconded by Director Kesler, and, upon vote, unanimously carried, the Board approved Resolution

RECORD OF PROCEEDINGS

2022-04-01 to revise the tap fees for 2022 to equal that charged by Metro Water Recovery.

Discuss update to Rules & Regulations: Attorney Flynn discussed the Rules & Regulations and that the document needs to be made current, and that Mr. Beck has done a preliminary review that has been provided to himself and Mr. Willis. Mr. Beck, Mr. Willis and Attorney Flynn will begin the revision process and keep the Board updated.

Consider approval of the Master Services Agreement with Diamond Contracting: Attorney Flynn discussed the revised agreement with the Board.

Following discussion, upon motion duly made by Director Davenport, seconded by Director Kesler, and, upon vote, unanimously carried, the Board approved the Emergency Services Agreement with Diamond Contracting.

Discuss request from Westridge Sanitation for the District to provide service to 11324 W. 38th Avenue: Attorney Flynn discussed his letter describing the request from the Westridge Sanitation District that the Northwest Board reconsider its prior denial of the request from Amy Osborne and her son-in-law Mark Kavavas that the single family home Ms. Osborne's daughter and son-in-law would like to construct on property located at 11324 West 38th Avenue be allowed to connect to Northwest's 18" sanitary sewer line through a manhole that is located adjacent to the property. Ms. Osborne and her son-in-law are willing to restrict development on the property to one single family home, pay the Northwest Lakewood Tap Fees, and Facility Renovation Fees as they come due, and comply with all Northwest and Westridge requirements. During the discussion it was noted that before Northwest can provide sewer service to the property the Reciprocal Sewer Service Agreement between Northwest and Westridge Sanitation District will need to be amended to allow service to this property and to include any other changes the parties believe necessary at this time.

Gary Welp, engineer for Westridge Sanitation and Bill Willis reviewed with the Board the alternatives for providing sewer service to the property. It is extremely costly and perhaps not feasible for Westridge at the present time to provide sewer service to the property due to the location of Westridge's sewer line in West 38th Avenue and various intervening utilities, including a water line from the Consolidated Mutual Water Company.

Following discussion, upon motion duly made by Director Dursey, seconded by Director Davenport, the Board approved the request to allow sewer service to be provided to the property through Northwest 18" interceptor line provided the connection is made into a manhole that is adjacent to the property; that the property owners pay all fees of Northwest and Westridge including the cost of preparing the necessary documentation including the amendment of the current IGA between Westridge and Northwest; that the connection to the manhole be in accordance with all Northwest engineering standards, including a possible installation of a drop

RECORD OF PROCEEDINGS

structure inside the manhole. Attorney Flynn was authorized to begin work on an amendment to the Reciprocal Sewer Service Agreement and a document that will restrict future development of the property to one single family home; provide for passthrough to the property owner of all Northwest facility renovation fees charged to Westridge, and require compliance with all Northwest and Westridge engineering requirements and rules and regulations.

Discuss November Election and inclusion of a TABOR vote: Mr. Beck discussed the firm of CRL Associates as one that can assist the Board in promoting the education campaign regarding TABOR restrictions on the District and the need for de-Brucing, The Board asked Mr. Beck to obtain a proposal from Mr. Sherman with CRL and report back to the Board.

OPERATIONS MATTERS

Operations Monthly Report: Mr. Ramey reviewed the monthly report (March 1-28) with the Board. A copy of the report is attached hereto and incorporated herein by this reference. He noted that there was one incidence where a backup occurred in a home and the owners declined to have the District assist in the clean-up. Mr. Ramey has a signed document from the residents releasing the District from any liability.

Engineer's Report: Mr. Willis reviewed with the Board the engineering report dated April 27, 2022 and updated the Board on the status of the discussions with Consolidated Mutual to finalize the SFE's for various consolidated facilities for purposes of annual sewer service billing. A copy of the report is attached hereto and incorporated herein by this reference.

Pay Application No. 5 from Insituform Technologies LLC: Mr. Willis discussed the Pay Application No. 5 invoice for the work performed through April 8, 2022 which is about 59% of the original contract and includes Change Order No. 5. He noted that due to change order credits the original contract amount of \$1,659,124 has been lowered to be \$1,565,192 for a savings of \$93,932.

Following discussion, and based upon the engineer's recommendation, a motion duly made by Director Davenport, seconded by Director Zimmerman, and, upon vote, unanimously carried, the Board approved Change Order No. 5 and authorized the payment.

Pay Application Diamond Contracting: Mr. Willis discussed the invoice for the emergency repairs on w 14th Street at Yank Street in the amount of \$17,271.00 and that the invoice was in accordance with the Emergency Services Agreement approved by the Board.

Following discussion, and based upon the engineer's recommendation, a motion duly made by Director Kesler, seconded by Director Davenport, and, upon vote, unanimously carried, the Board approved the payment to Diamond Contracting.

RECORD OF PROCEEDINGS

OTHER BUSINESS **Metro Wastewater Update:** Director Davenport updated the Board on the board meetings for Metro Water Recovery District.

Website Update: Mr. Frankland reported that the website is updated and current and that there are no problems.

ADJOURNMENT There being no further business to come before the Board at this time, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By _____
Secretary for the Meeting

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
2555						
05/17/2022	Collins Cole Flynn Winn & Ulmer,	1835	Legal	1-675	1,558.00	1,558.00
Total 2555:						1,558.00
2556						
05/17/2022	Consolidated Mutual Water Co	3174-01 05/2022	Utilities	4-765	23.40	23.40
05/17/2022	Consolidated Mutual Water Co	6999	Repairs & Maintenance-L	4-740	360.00	360.00
Total 2556:						383.40
2557						
05/17/2022	Frankland, Walter	MAY-2022	Website	1-677	100.00	100.00
Total 2557:						100.00
2558						
05/17/2022	Karen Garner	05172022	Transfer Service Fee	4-570	190.00	190.00
Total 2558:						190.00
2559						
05/17/2022	Kathryn Breaker	05092022	Transfer Service Fee	4-570	300.00	300.00
Total 2559:						300.00
2560						
05/17/2022	Martin/Martin	17.0638-00198	Sewer Lines/Eng./Observ.	4-810	660.00	660.00
05/17/2022	Martin/Martin	17.0638-00199	Sewer Lines/Eng./Observ.	4-810	1,015.00	1,015.00
05/17/2022	Martin/Martin	17.0638-00200	2022 CIP	4-884	18,867.50	18,867.50
05/17/2022	Martin/Martin	17.0638-00201	Sewer Lines/Eng./Observ.	4-810	13,112.39	13,112.39
05/17/2022	Martin/Martin	17.0638-00202	Sewer Lines/Eng./Observ.	4-810	145.00	145.00
05/17/2022	Martin/Martin	17.0638-00203	2021 CIP	4-883	12,177.50	12,177.50
Total 2560:						45,977.39
2561						
05/17/2022	Mary Bond	05172022	Transfer Service Fee	4-570	85.00	85.00
Total 2561:						85.00
2562						
05/17/2022	Metro Wastewater Reclamation	2ND QTR- 2022	Treatment Charges	1-720	295,808.25	295,808.25
05/17/2022	Metro Wastewater Reclamation	NO. 4664	Tap Fees-Metro's Portion	4-730	4,710.00	4,710.00
Total 2562:						300,518.25
2563						
05/17/2022	Norman Ashford	05172022	Transfer Service Fee	4-570	100.00	100.00
Total 2563:						100.00
2564						
05/17/2022	Ramey Enviromental Compliance	23869	COS-Maintenance	4-749	9,143.72	9,143.72
05/17/2022	Ramey Enviromental Compliance	23869	COS-Collection System	4-746	5,590.77	5,590.77
05/17/2022	Ramey Enviromental Compliance	23869	COS-Emergency Service	4-748	383.55	383.55
05/17/2022	Ramey Enviromental Compliance	23869	COS-Locates	4-742	5,406.25	5,406.25

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
Total 2564:						<u>20,524.29</u>
2565						
05/17/2022	Special Dist Management Serv	04/2022	Office Supplies	1-690	192.25	192.25
05/17/2022	Special Dist Management Serv	04/2022	Election and Publication	1-635	103.60	103.60
05/17/2022	Special Dist Management Serv	04/2022	Accounting	1-612	2,190.40	2,190.40
05/17/2022	Special Dist Management Serv	04/2022	Billing	1-616	3,027.20	3,027.20
05/17/2022	Special Dist Management Serv	04/2022	Administration	1-614	7,148.40	7,148.40
Total 2565:						<u>12,661.85</u>
2566						
05/17/2022	UNCC	222041035	Repairs & Maintenance-L	4-740	325.00	325.00
Total 2566:						<u>325.00</u>
Grand Totals:						<u><u>382,723.18</u></u>

Northwest Lakewood Sanitation District
May-22

	General	Enterprise	Totals
Disbursements	\$ 310,128.10	\$ 72,595.08	\$ 382,723.18
Payroll			\$ -
			\$ -
Payroll Taxes (Quarterly)	\$ -		\$ -
Direct Pay -- Consolidated Mutual Water	\$ -		\$ -
Total Disbursements from Checking Account	\$ 310,128.10	\$ 72,595.08	\$ 382,723.18

NORTHWEST LAKEWOOD SANITATION DISTRICT

Schedule of Cash Position

April 30, 2022

	<u>Rate</u>	<u>Operating</u>	<u>Enterprise</u>	<u>Total</u>
Checking:				
Checking Acct 1st Bank		\$ 1,618.67	\$ 17,665.48	\$ 19,284.15
Investments:				
Cash in Bank-ColoTrust	0.4492%	1,100,950.21	3,845,779.98	4,946,730.19
1st Bank Liquid Asset Account	0.0500%	13,072.40	3,881,313.44	3,894,385.84
Xpress Bill Pay		-	88,752.70	88,752.70
TOTAL FUNDS:		<u>\$ 1,115,641.28</u>	<u>\$ 7,833,511.60</u>	<u>\$ 8,949,152.88</u>

2022 Mill Levy Information

Certified General Fund Mill Levy	7.696
Refunds/Abatements	0.011
Temporary Mill Levy Reduction	<u>-2.046</u>
Total Certified Mill Levy	<u>5.661</u>

Board of Directors

- * Anthony Dursey
- * Gregory Fabisiak
- * James Zimmerman
- * Catherine Kesler
- George Clark Davenport

* Authorized signer on the Checking Account

NORTHWEST LAKEWOOD SANITATION DISTRICT

FINANCIAL STATEMENTS

April 30, 2022

NORTHWEST LAKEWOOD SANITATION DISTRICT
 COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
 April 30, 2022

	GENERAL	ENTERPRISE	TOTAL
Assets			
Checking Acct 1st Bank	\$ 1,618.67	\$ 17,665.48	\$ 19,284.15
1st Bank Liquid Asset Account	13,072.40	3,881,313.44	3,894,385.84
Xpress Bill Pay	-	88,752.70	88,752.70
Cash in Bank-ColoTrust	1,100,950.21	3,845,779.98	4,946,730.19
Property Taxes Receivable	896,831.23	-	896,831.23
Accounts Receivable-Commercial	-	118.90	118.90
Accounts Rec-Fac Renovtion Fee	-	369,481.18	369,481.18
A/R Fee Cert to Cty Treasurer	-	23,673.00	23,673.00
Account Rec-Grease Trap Insp	-	4,010.00	4,010.00
Prepaid Expenditures	20,367.64	-	20,367.64
Total Current Assets	2,032,840.15	8,230,794.68	10,263,634.83
Capital Assets			
Land	-	7,584.33	7,584.33
Sewer Lines	-	15,946,084.72	15,946,084.72
Accumulated Depreciation	-	(5,036,441.57)	(5,036,441.57)
Construction in Progress	-	874,401.31	874,401.31
Total Capital Assets	-	11,791,628.79	11,791,628.79
Total Assets	\$ 2,032,840.15	\$ 20,022,423.47	\$ 22,055,263.62
Liabilities			
Accounts Payable	\$ 310,128.10	\$ 72,595.08	\$ 382,723.18
Payroll Liabilities	-	-	-
Expense Reimbursement Deposit	19,884.96	-	19,884.96
Retainage	-	46,021.12	46,021.12
2021 Encumbrances Payable	-	874,401.31	874,401.31
Total Liabilities	330,013.06	993,017.51	1,323,030.57
Deferred Inflows of Resources			
Deferred Property Taxes	896,831.23	-	896,831.23
Total Deferred Inflows of Resources	896,831.23	-	896,831.23
Fund Balance			
Contributed Capital-Sewer Line	-	6,250,713.25	6,250,713.25
Contributed Capital-Inclusions	-	1,752,454.13	1,752,454.13
Fund Balance	768,486.06	10,966,654.02	11,735,140.08
Fund Balance-Restricted	42,100.00	-	42,100.00
Current Year Earnings	(4,590.20)	59,584.56	54,994.36
Total Fund Balances	805,995.86	19,029,405.96	19,835,401.82
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 2,032,840.15	\$ 20,022,423.47	\$ 22,055,263.62

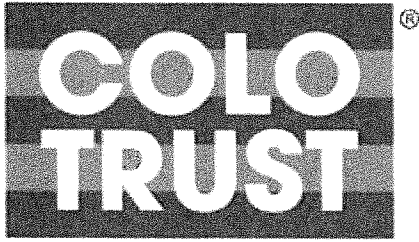
NORTHWEST LAKEWOOD SANITATION DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the 4 Months Ending,
April 30, 2022
General Fund

<u>Account Description</u>	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Under/(Over)</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
Revenues					
Property Tax	\$ 79,108.14	\$ 640,973.86	\$ 1,537,826.00	\$ 896,852.14	41.7%
Specific Ownership Tax	9,259.73	27,760.58	108,000.00	80,239.42	25.7%
Interest & Misc. Income	399.60	735.34	12,000.00	11,264.66	6.1%
Total Revenues	<u>88,767.47</u>	<u>669,469.78</u>	<u>1,657,826.00</u>	<u>988,356.22</u>	<u>40.4%</u>
Expenditures					
Accounting	2,190.40	11,336.80	30,000.00	18,663.20	37.8%
Administration	7,148.40	25,855.60	48,000.00	22,144.40	53.9%
Audit	-	-	6,500.00	6,500.00	0.0%
Billing	3,027.20	11,269.40	32,000.00	20,730.60	35.2%
Bank Charges	5.30	8.10	120.00	111.90	6.8%
Director's Fees	-	-	6,000.00	6,000.00	0.0%
Dues & Subscriptions	-	1,237.50	1,250.00	12.50	99.0%
Election and Publication	103.60	359.96	25,000.00	24,640.04	1.4%
Insurance and Bonds	2,457.83	10,086.36	45,000.00	34,913.64	22.4%
Legal	1,558.00	11,527.00	48,000.00	36,473.00	24.0%
Website	100.00	400.00	2,000.00	1,600.00	20.0%
Miscellaneous Expenses	-	-	1,000.00	1,000.00	0.0%
Office Supplies	192.25	801.71	5,000.00	4,198.29	16.0%
Payroll Taxes-Directors	-	-	459.00	459.00	0.0%
Treasurer's Fees	1,176.86	9,561.05	23,067.00	13,505.95	41.4%
Treatment Charges	295,808.25	591,616.50	1,183,233.00	591,616.50	50.0%
Engineering	-	-	60,000.00	60,000.00	0.0%
Utilities	-	-	4,000.00	4,000.00	0.0%
Contingency	-	-	150,000.00	150,000.00	0.0%
Emergency Reserve	-	-	49,735.00	49,735.00	0.0%
Total Expenditures	<u>313,768.09</u>	<u>674,059.98</u>	<u>1,720,364.00</u>	<u>1,046,304.02</u>	<u>39.2%</u>
Transfers and Other Sources (Uses)					
Transfer to Enterprise Fund	-	-	-	-	
Total Transfers and Other Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Change in Fund Balance	(225,000.62)	(4,590.20)	(62,538.00)	(57,947.80)	
Beginning Fund Balance	1,030,996.48	810,586.06	870,415.00	59,828.94	
Ending Fund Balance	<u>\$ 805,995.86</u>	<u>\$ 805,995.86</u>	<u>\$ 807,877.00</u>	<u>\$ 1,881.14</u>	

NORTHWEST LAKEWOOD SANITATION DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the 4 Months Ending,
April 30, 2022
Enterprise Fund

<u>Account Description</u>	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Under/(Over) Budget</u>	<u>% of Budget</u>
Revenues					
Service Agreement-Westridge	\$ -	\$ -	\$ 2,350.00	\$ 2,350.00	0.0%
Service Agreement-Applewood	-	-	8,000.00	8,000.00	0.0%
Treatment Chgs-College Park	-	52,358.06	209,432.00	157,073.94	25.0%
Facilities Renovation Fees	42,818.79	1,151,116.43	2,250,000.00	1,098,883.57	51.2%
Tap Fees	-	-	38,000.00	38,000.00	0.0%
Grease Trap Inspection	3,230.00	4,855.00	12,000.00	7,145.00	40.5%
Interest Income	1,464.11	2,979.20	4,000.00	1,020.80	74.5%
Transfer Service Fee	665.00	1,545.00	6,000.00	4,455.00	25.8%
Inspection Fees	150.00	1,200.00	6,000.00	4,800.00	20.0%
Permit Fees	-	150.00	400.00	250.00	37.5%
Denver Water Service Agreement	-	-	37,000.00	37,000.00	0.0%
Transfer from General Fund	-	-	-	-	0.0%
Total Revenues	<u>48,703.05</u>	<u>1,214,578.84</u>	<u>2,573,182.00</u>	<u>1,358,603.16</u>	<u>47.2%</u>
Expenditures					
Administrative					
Billing	469.51	8,372.93	24,000.00	15,627.07	34.9%
Legal	-	-	750.00	750.00	0.0%
Miscellaneous Expenses	-	-	500.00	500.00	0.0%
Treasurer's Fees	-	-	450.00	450.00	0.0%
Total Administrative	<u>469.51</u>	<u>8,372.93</u>	<u>25,700.00</u>	<u>17,327.07</u>	<u>32.6%</u>
Operations and Maintenance					
Treatment Charges-Westridge	-	-	16,500.00	16,500.00	0.0%
Tap Fees-Metro's Portion	4,710.00	4,710.00	18,500.00	13,790.00	25.5%
Repairs & Maintenance-Lines	685.00	34,205.10	10,000.00	(24,205.10)	342.1%
COS-Grease Trap	-	-	9,500.00	9,500.00	0.0%
COS-Locates	5,406.25	26,281.50	60,000.00	33,718.50	43.8%
COS-Collection System Oversight	5,590.77	30,590.54	95,000.00	64,409.46	32.2%
COS-Daily Operations	-	-	16,000.00	16,000.00	0.0%
COS-Emergency Service	383.55	1,534.20	12,000.00	10,465.80	12.8%
COS-Maintenance	9,143.72	23,299.78	175,000.00	151,700.22	13.3%
Utilities	23.40	116.30	250.00	133.70	46.5%
Total Operations and Maintenance	<u>25,942.69</u>	<u>120,737.42</u>	<u>412,750.00</u>	<u>292,012.58</u>	<u>29.3%</u>
Capital Outlay					
Sewer Lines/Eng./Observ.	14,932.39	26,651.94	400,000.00	373,348.06	6.7%
2020 CIP	-	-	-	-	0.0%
2021 CIP	12,177.50	904,158.99	-	(904,158.99)	0.0%
2022 CIP	18,867.50	95,073.00	2,100,000.00	2,004,927.00	4.5%
Total Capital	<u>45,977.39</u>	<u>1,025,883.93</u>	<u>2,500,000.00</u>	<u>1,474,116.07</u>	<u>41.0%</u>
Total Expenditures	<u>72,389.59</u>	<u>1,154,994.28</u>	<u>2,938,450.00</u>	<u>1,783,455.72</u>	<u>39.3%</u>
Excess (Deficiency) of Revenues Over Expenditures	(23,686.54)	59,584.56	(365,268.00)	(424,852.56)	
Beginning Fund Balance	11,049,925.12	10,966,654.02	6,070,313.00	(4,896,341.02)	
Ending Fund Balance	<u>\$ 11,026,238.58</u>	<u>\$ 11,026,238.58</u>	<u>\$ 5,705,045.00</u>	<u>\$ (5,321,193.58)</u>	

Interest rates are on the rise! [Click here \(https://www.colotruster.com/rates/\)](https://www.colotruster.com/rates/) to view COLOTRUST yields. [Disclaimer \(https://www.colotruster.com/rates-disclaimer/\)](https://www.colotruster.com/rates-disclaimer/)



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New Opportunities for Local Governments After a Multi-Year Rollercoaster Ride

Emmie Madison (<https://www.colotruster.com/author/emmie/>) May 16, 2022

As we all experienced, lockdowns starting in March of 2020 to contain the COVID-19 pandemic sent shockwaves through the financial markets, causing individuals and corporations to grapple with economic uncertainty. Over the course of 2020 and 2021, many individuals and businesses increased their savings and bank deposits as a precautionary measure. During the first half of 2020, commercial bank deposits increased by a record-setting 37% due in large part to Paycheck Protection Program (PPP) loans, nonfinancial companies drawing down their lines of credit, near-zero interest rates, and consumers' general inability and unwillingness to spend money. However, bank analysts have dramatically cut their expectations for deposit levels at the largest banks over the past few months, now anticipating a 6% decline in deposits this year after forecasting a 3% increase just months ago.*

Rapid Rate Increases Expected for 2022

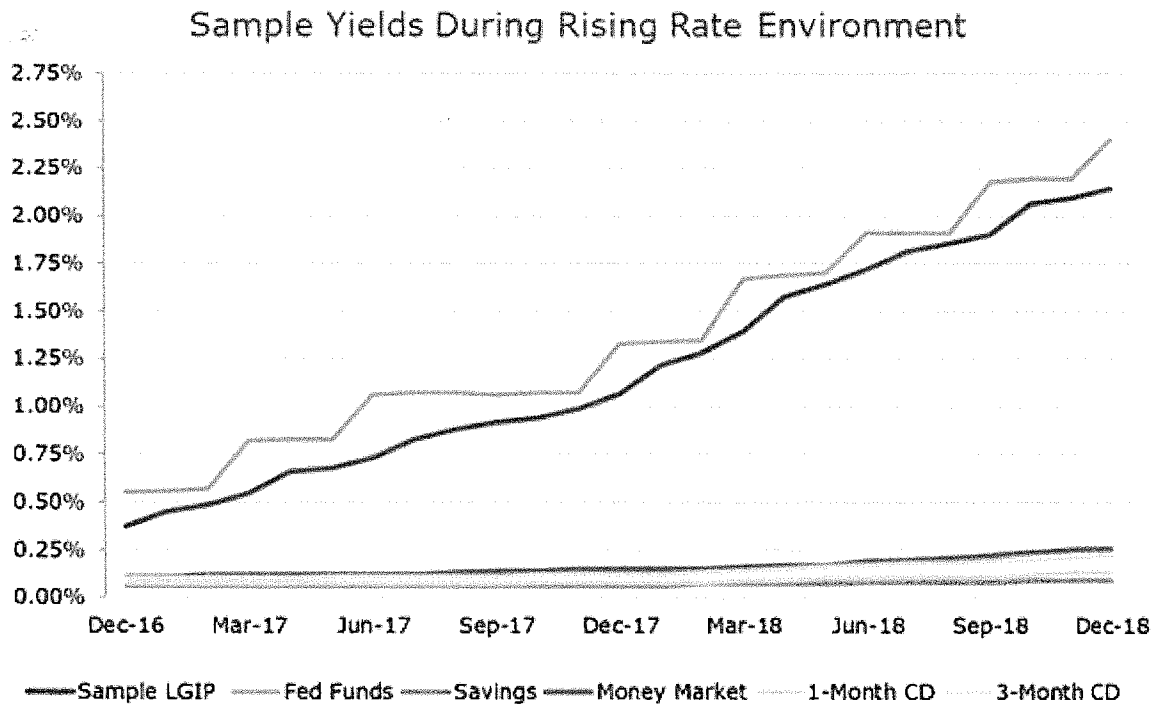
So why the dramatic change in course? In response to rising inflation that now exceeds 8%, forecasts from both economists and Fed officials call for dramatic and rapid increases to the Fed's core interest rate over the next year and beyond. With two rate hikes for a total of 75 bps so far this year, an

untraditional and somewhat unpredictable Fed tightening cycle is well underway, resulting in the opportunity for local governments to seek higher yields on their investments than banks are currently willing or able to offer.

The dramatic influx of bank deposits over the past two years has banks nearing regulatory limits on capital. Because many banks were unable to put the deposits to use in the form of loans during the pandemic, they had already begun limiting bank deposits before the Fed’s change in course. According to Barclays analysts and the Wall Street Journal, the industry has \$8.5 trillion more in deposits than loans so not only do the banks not want new deposits, they are actively looking to offload existing bank deposits to bring their totals more in line with loan demand.

Optimal Time to Move Excess Bank Deposits to COLOTRUST

As the Fed moves rates at a faster-than-normal pace, local government investors are well-positioned to take advantage of increasing rates, especially in high-quality short-term investment vehicles like money market funds and AAA-rated local government investment pools (LGIP). Given the short average maturity of pool investments, LGIP yields typically adjust rapidly and provide a current market rate, closely mirroring the effective Fed Funds Rate.



As holdings in an LGIP mature, fund managers will have the opportunity to reinvest the proceeds into higher-yielding securities thus providing investors with a more current (and higher) market rate. For example, daily yields for COLOTRUST PLUS+ have increased over 30 bps since the last rate hike on May 4, a clear reason to consider moving funds now. Conversely, bank deposit interest rates are unlikely to move substantially until loan demand and deposit levels return to normal.

May 15, 2022



C R L A S S O C I A T E S , I N C .

Mr. Steve Beck, District Manager
Northwest Lakewood Sanitation District
141 Union Boulevard, Suite 150
Lakewood, CO 80228-1898

Dear Steve:

Thank you for the opportunity to provide the Northwest Lakewood Sanitation District board of directors the following information regarding CRL Associates and our relevant experience.

BACKGROUND

The District's Board is considering referring to the voters a ballot measure to "de-Bruce" the District, and would like to conduct a district-wide campaign to educate the residents and property owners about the needs of the District, how to properly fund the District's operations and maintenance of the system, how the current TABOR restrictions are negatively impacting the District, and why it is necessary for the District to be "de-Bruced."

The District has referred questions to the voters five times (including property tax increase, de-brucing, 5.5% waiver, and debt increase) and was successful only once – in 2008 to increase debt scheduled system improvements.

EXPERIENCE

CRL has been at the forefront of assisting private and public clients achieve greater levels of success in Colorado for the past 40 years, a legacy unmatched by anyone in the State. CRL delivers measurable results based on decades of experience dealing with state and local governments, strong and trustworthy relationships, and most importantly, a thorough understanding of the process of public engagement and advocacy/education.

Clients often engage CRL when the stakes are high: during a project launch or any period of fundamental change or transition. CRL has a long history of advising clients on public engagement and education strategies related to local ballot measures.

CRL is uniquely qualified to provide the services required, and will bring a record of successful public research, community outreach, coalition building, strategic communication, and political consultation. We believe we offer four specific strengths that differentiates our firm:

Specifically, we have over two decades of experience helping local governments and special districts develop and assess the viability of various tax increase proposals, implement public information programs, and strategically position initiatives for success. Examples include:

- La Plata County – CRL facilitated a broad-based Community Steering Committee to engage stakeholders and citizens in a discussion about how best to address the county's transportation-

related capital improvement and operational needs, while maintaining a structurally balanced budget and preserving the County's long-range fiscal sustainability. Following a months-long process, the Committee reached a consensus recommendation that the Board of County Commissioners refer to the voters a mil levy increase dedicated solely to the Road and Bridge Fund.

- Town of Castle Rock – CRL provided consultation to the Town of Castle Rock to evaluate public perception of its Strategic Plan in general, and transit funding and long-term water storage needs in particular, as it considered options leading up to a potential transit services election. Utilizing research and strategic outreach developed by CRL, the town decided not to move forward with a sales tax referendum and rather to focus on communicating core service priorities to its citizens. (Example of analysis completed for this project attached).
- City of Centennial – CRL developed and implemented a comprehensive public information plan to ensure public input on the City of Centennial's proposed "de-Brucing" referendum prior to city council placing the measure on the ballot (campaign finance laws prohibited the city from expending public money in support or opposition of the ballot question). Following council's action to refer the matter to the voters, CRL led the successful privately-funded "Yes on 2-A" campaign.

We have helped both pass and defeat high profile initiatives on a wide range of subjects. Our election experience encompasses both local issue campaigns and large multi-county referendums. Notable successes include the extension of a portion of Denver's lodgers' tax to redevelop the National Western Center, the multi-county 4/10-cent sales tax increase to finance FasTracks and recent tax increases to fund college scholarships.

NEXT STEPS

In thinking about this particular project, there are several factors to consider before moving forward:

1. Is there sufficient time to develop a "needs case" with your voters?
2. Are there resources available to conduct quantitative research (public opinion polling)?
3. What is the voter profile for the November 2022 election? Is an "even-year" election preferable to an "odd-year" election?
4. Are there high-profile advocates or opponents of the District?

Finally, we do not want to just be your "consultants" – we want to be part of your team. We understand clients engage CRL when the stakes are high: during a crisis, a project launch or any period of fundamental change or transition. We are excited about the opportunity to work with you on this project and welcome the opportunity to discuss this opportunity with members of the Board at your convenience.

Sincerely,



Roger Sherman
Partner



Northwest Lakewood Sanitation District

Monthly Report

April 1-30, 2022

Fri	4/1	Performed 1 locate. Performed 1 bore meet locate.
Mon	4/4	Performed 1 tap replacement inspection at 1935 Zang St. Performed 1 work order. Performed 8 locates.
Tues	4/5	Performed 1 locate.
Wed	4/6	Performed 1 locate.
Thurs	4/7	Responded on site to 1 emergency locate at 2090 Urban Dr., for gas service replacement, during normal business hours.
Fri	4/8	Performed 1 locate. Performed 2 bore meet locates.
Mon	4/11	Responded on site to 1 emergency locate at W. 32 nd Pl. & Taft Ct., for an H2O valve repair, during normal business hours. Performed 2 bore meet locates.
Wed	4/13	Performed 1 tap replacement inspection at 2080 Moore St. Performed 1 bore meet locate.
Thurs	4/14	Performed 1 locate.
Fri	4/15	Responded on site to 1 emergency locate at 2075 Moore St., for a gas service replacement, during normal business hours. Performed 1 locate. Performed 1 bore meet locate.
Mon	4/18	Performed 1 bore meet locate.
Wed	4/20	Performed 3 locates. Performed 1 tap replacement inspection at 2445 Urban Ct.
Mon	4/25	Performed 3 locates.
Tues	4/26	Performed 1 locate.
Wed	4/27	Performed 5 locates. Responded onsite to 1 emergency locate at 2132 Union Way, for an H2O main repair, during normal business hours.
Thurs	4/28	Performed 1 ongoing - new build tap inspection at 2510 Van Gordon St. Performed 2 locates.

Fri 4/29 Performed the completion of the new build tap inspection at 2510 Van Gordon St.
 Sat 4/30 Responded via telephone to 1 emergency locate at 3485 Miller St. for an electric pole replacement.

Task #3 - Maintenance Services				
	Projected 2022 Footage	YTD Actual 2022 Footage	Current Monthly 2022 Footage	YTD Percentage 2022
	Zone A			
Jetting				
14" or Less		18,789.0	18,789.0	
15 or More"				
Easement				
Total Jetting	112,098.0	18,789.0	18,789.0	17%
Televising				
14" or Less				
15 or More"				
Total Televising	112,098.0	0.0	0.0	0%
Accelerated Maintenance				
Non-Routine Jetting		1,195.0		
Non-Routine Televising		160.0		
Hot Spot Jetting				0%
Hot Spot Televising				0%
Accelerated Jetting		1,068.0		0%
Annual Root Televising				0%
Annual Root Cut				0%
Annual Mineral Cleaning				0%
Annual Mineral Televising				0%
Total Accelerated Maintenance	0.0	2,423.0	0.0	0%
Total Length of Cleaning	112,098.0	19,857.0	18,789.0	18%
Total Length of Televising	112,098.0	160.0	0.0	0%
Total Task #3	224,196.0	22,440.0	18,789.0	10%

Northwest Lakewood Sanitation District
Summary for April 1-30, 2022

April 30, 2022
3485 Miller St.
Emergency Locate

On Saturday, April 30, 2022, at 5:15pm, David Moore of REC. Inc. was contacted by Colo811 regarding an emergency locate at 3485 Miller St. for electric pole replacement. David noted this address is out of district for Northwest Lakewood Sanitation District and contacted Jason Umsted (303-434-5121) of Sturgeon Electric to inform him of this. No further action is needed at this time.

Total time on this issue: David Moore -- .50hrs.

**Northwest Lakewood Sanitation District
Engineering Report
May 25, 2022**

2021 - Approximate Linear Footage

- 151,393 LF total
- 110,286 LF in Zone C (jetting/Televising) Excludes footages for Accel maint. 6,783 LF Roots, minerals.
- 36,469 LF of accelerated maintenance outside Zone C (Jet and CCTV)
- 3,341 LF of root cuts with CCTV outside Zone C
- 1,297 LF of mineral cleaning with CCTV outside Zone C

Signed contracts were received from Insituform on September 9, 2021, and the District has execute them. A scheduling a pre-construction meeting and Notice to Proceed are in process. 1) Signed contracts were received from Insituform on September 22, 2021. 2) REC Moffat reads were received on October 4, 2021. 3) A pre-con meeting is tentatively scheduled the week of October 26th with NTP on November 1st. Insituform is aware of the need for three lines to be completed by December 29, 2021, and then they expect to start the rest of the lining in January of 2022. 4) Martin/Martin has followed up with CDOT but still do not have an update on the permits that were applied for on September 8th. Comments from City of Lakewood were finally received Oct. 20 and simply a re-arrangement of City projects separated from Wheat Ridge and Jeffco has been requested. CCTV from REC for the District will be ready by the end of the year. M/M will start reviews in 2022. Work has begun on projects specific to the combined trunk main with CPWSD and NWLSD. Lakewood approvals have been received. 1) M/M's review of the bypass second submittal was sent to Insituform on December 20, 2020. Their submittal appears acceptable. 2) Moffat December reads were received on January 6, 2022. 3) An initial pay request is attached. 4) 1081 Xenophon (John Berry) complained about needing to not run water for a small time frame to allow a CIPP to take place in the main. 1) MH submittal was received on January 26, 2022, by Insituform and comments were sent back to the Contractor on January 28th. 2) Insituform sent three maps of all repairs performed for the 2021 CIP. Pay requests No. 2 and 3 are submitted for payment. Moffat February reads were received on March 3, 2022. Pay request No. 4 is submitted for payment. Pay request No. 5 is has been submitted for payment. The project is over 50% complete.

UPDATE: Moffat reads were received May 2, 2022. Work has progressed on the remove and replace aspect of the project. The contractor was asked to provide a focus on completing the project. They will bring on two crews to get completed. A pay request was not submitted on time so this will be submitted next month. A debris complaint was received at 22nd and Iris. Lucky Dog was able to clean the piles.

12601 W. 32nd Ave. (Valvoline Instant Oil Change) 4-4-22

Proposed Valvoline Oil Change development. Availability letter sent out.

UPDATE: None

1991 Youngfield St. (Applewood Beer Garden) Juan Sanchez 4-14-22

Proposed bar and restaurant. MM in review for initial referral and plans

UPDATE: None

3400 Pierson St. – Prospect Valley Elementary

The Districts 10" mainline that runs across the School's property within and easement, needs to be relocated to accommodate plans for a new school. The line appears to have an option to relocate west along the south



roadway to Quail and replace Quail north to the end of the cul-de-sac. A meeting was held on November 13th to discuss sanitary re-alignment that crosses the school parcel to Quail St. An agreement from District's Attorney was reviewed. Provided information to the design/Jeffco schools related to need for equivalent ability to transmit flow as exists with the two lines that exist (8" within School property and 10" down Quail). A 12" will be required from the point of intercept north on Quail to the end of the Cul-de Sac. We have addressed all questions to date asked by the School with exception of existing taps which we have the information available. District Details were also provided to the School's Engineer. 100% CDs were received on January 29, 2021, and are under review. Questions about the necessary requirements were received and answered on February 8, 2021. We understand that the deposit has not yet been received and thus response to the CD's will be held up until received. The agreement has been executed and MOA Architecture paid the deposit. A full review of plans was provided, and further coordination being provided. The plans should be fairly easy to complete. A question related to allowing more than one connection from the school needs to be considered. They currently show three individual 6" connections. Typically, only a single connection is allowed. The access gate on Amanda Weaver's property needs to be modified to accommodate changes to the School's fence and ROW. Revised plans were received and most modification are complete and ready to go in terms of the new sanitary within Quail Street. The shifting of Amanda Weaver's Gate was reviewed and accepted as it should not affect the sanitary main. Contractor needs to schedule a precon meeting with all Authorities before construction can begin. An acceptance letter was sent to JVA on July 8, 2021. A pre-con meeting was held on September 2, 2021. A relocation agreement was also sent to the Developer for this effort. Coordination related to temp service for the School is being coordinated. 1) There are concerns about the temporary bypass that the school is proposing. There has been discussion with the District's Attorney as to what is needed for this approach. This approach was not included in the original plans that were approved in May. 2) RFI #19's response was received on October 8, 2021, and Martin/Martin informed the Developer that 25' easements need to be shown. The contractor will need to supply legal descriptions and exhibits for this temporary easement and an agreement is required between the District and Jeffco Schools. 1) The temporary easement was sent to the District on October 19th and appears acceptable. The District's Attorney has drafted the easement agreement allowing a temporary line realignment. As part of the temp easement, the vacation of the existing easement will take place. 2) The sewer relocation agreement was received and is under review by the District. 3) A meeting was also held on November 2nd with the School to determine if they were going to use an oil minder monitor or oil interceptor for the bottom of an elevator. An additional deposit was coordinate by the District. The agreement with Jeffco Schools was completed and sent following review. This allowed the temp sanitary to be constructed. Temporary construction began on January 8, 2022. M/M informed the School that the temporary connections will only need to be inspected and that a more in depth precon meeting will need to take place before permanent construction begins. A meeting was held with JVA on January 21, 2022, and plans were received on January 24th. Another meeting is scheduled for early February to discuss the final layout of the line. Jeffco was desiring to leave the temp line in place and were told this would not work due to long term maintenance. Subsequently they requested to move the new main in Quail to the west and have the ability to directionally drill. These concepts appeared acceptable as long as the final product provided a straight pipe with MH's that operate appropriately. A request for info on existing taps on the Quail line was made and information sent 3/14/22. Quail Street sewer line replacement was discussed at residence meeting on 3/31. Coordination related to existing sanitary services was made.

UPDATE: MM gave comments on sanitary plans on 4/20/22. A revision was received 5/17 and final review provided 5/18. Plans are acceptable and work is anticipated to go forward in the next couple of weeks.

2100 Youngfield – Land Use

M/M received plans for a proposed Long-Term Temporary Use for surface parking development on December 7, 2018. An acceptance letter was sent to the City of Lakewood on December 17, 2018. M/M received proposal on June 26, 2019 and provided response on June 27, 2019. There appears to be a MH in the middle of the site but it doesn't appear they are planning to use it. TJC contacted M/M to get info on review process and get checklists, details, and paperwork. Developer is working on agreements. M/M requested a \$15,000 deposit, provided TJC



with details and most of the District common notes, and stated that an easement agreement, extension agreement and locates will be required. TJC Limited requested the necessary paperwork to set up escrow and agreements and they are ready to start submitting design plans. M/M sent the Developer an invoice for the required deposit on December 12, 2019. Sanitary utilities map was sent to the contractor and suggested that they verify line sizes. A flow study is being required based on volume anticipated to be contributed and potential of 6" line existing. Legal exhibit, easement, title commitment, and plat were sent to the Attorney on June 9, 2020. Sanitary plans were received and appear acceptable. The developer has also requested a vacation of existing easement as it no longer is necessary to serve the District. A stamped easement and exhibit were received from the Developer on July 9, 2020. A flow study has been completed and is acceptable. The Attorney has prepared a sewer line easement and extension agreement and we are awaiting Developer. An availability letter was provided for each building (5) for submission to the City. The contractor notified MM that they found a MH in the middle of their parcel. Research confirmed this to be a MH on the segment to the East roadway. The solution is that they will cap the main at the property line so if a service is live on the line it will not be affected. The one service on the line does not appear live and we will ultimately verify no connection. Plans were received on January 15, 2021 for review. The Contractor was informed that they will also need to hold a pre-construction meeting before work begins and after plans are reviewed and appear acceptable. Utility submittals were received on January 19, 2021 and are under review. Work has progressed. Comments were received from the submittal and there were issues with the grading, this has been resolved. The Contract estimates that the sanitary work will begin in early May 2021. Coordination with the developer on timing and review of the mainline extension was provided. A list of all required items for conditional approval was conveyed to the Developer on May 13, 2021. MM visited the sight and spoke with the Superintendent on June 2, 2021 reminding them about the need to abandon the center MH and cap the abandoned service line at the property line. MM inspected the air testing on July 9, 2021. Construction continues. Work has picked back up and air testing is being re-tested and connections are being completed. The site passed air testing on September 17, 2021. Outstanding items include: PLS stamped as-built drawings, tracer wire testing, M/M to witness the abandonment of existing lines, and CCTV of the sanitary lines after jetting. Taps should not be sold until conditional acceptance of the sanitary extension. Compaction reports and photos of the abandoned manhole and capped sanitary line still need to be received from the Contractor to initiate conditional acceptance. Received documentation of completed tracer wire testing. Still needing as-built survey and documentation of abandonment of old mainline which can take place at the MH in the street. Coordination related to tap fee payment is on-going. Service line observation will be accomplished using CCTV.

UPDATE: Meeting on 5/10/22 to discuss tap fees for SFRE's based on water meter sizing. The Developer (Guy Brazell) was informed of the connection fees for the five buildings. Taps were made and extended to the building but had not been observed. The developer will CCTV the service lines and we will review for acceptability. A request to delay connection fee payment on the 3 buildings not currently under construction was made by the developer. Option have been discussed and a recommendation to the Board will be made.

14th and Yank Street Emergency Repair March 2022 – Diamond Contracting

CCTV found an area where pipe was missing and dirt starting to collapse in. Diamond was solicited right away, and a Work Order established. The repair has been completed and invoice submitted and recommended for payment. A master agreement for emergency work with Diamond Contracting is also being recommended.

UPDATE: Contractor is in need of the "contract" to indicate with the State that they are working for the District such that material was tax exempt.

10019 W. 26th Ave. (Gold's Market – Em's Ice Cream)

Proposed ice cream shop. Recommended 20 GPM grease interceptor.

UPDATE: None



20th Ave Oak to Nelson – City of Lakewood Storm and Road Improvements: (Ray) 3/3/22

M/M provide FIR comments and attended the FIR meeting to provide comments. There is a line that is anticipated to need lowering the crosses 20th near Nelson St.

UPDATE: Double R Excavating received contract from City of Lakewood for improvements. Would like to start improvements 5/31/22. A pre-construction meeting was held and attended by M/M.

Paramount Heights Shopping Center (10027 & 10033 W. 26th Ave.) – NWC 26th & Kipling – Golds Grocery

The addresses for this subdivision have been consolidated to 10027 and 10033 West 26th Avenue. A grease questionnaire was sent to the Developer's engineer on October 7, 2021 so they can verify if the original 5,000 gallon Interceptor is actually needed for the tenant currently slated for one of the units. The grease interceptor questionnaire was received on October 15, and it is their desire to not move forward with the grease interceptor. It appears acceptable for the 'Dog Biscuit' unit to use a grease trap. The District will monitor to verify the larger interceptor is not needed. A Coffee shop is anticipated to go into the complex and they determined that a mop sink can not be directed to the grease interceptor that had previously been constructed. A variance was granted based on limited grease or debris anticipated within the mop sink.

UPDATE: Address has been changed.

12599 W 27th Ave – New Dewatering Building – Consolidated Mutual Water

M/M received plans for a new proposed dewatering building on November 15, 2018. M/M received the plumbing plans for a new proposed dewatering building on November 21, 2018. Tap fees appear to be up to date as long as a single service to their treatment and maintenance buildings is ok. Service fees are more difficult to identify. A metering manhole could be installed in the future. Has requested tap application for ¾" service to new solids building. On-going coordination is taking place for flow values contributed over the years without service fees. M/M received interceptor sizing calculations and design drawings for the Consolidated Mutual sanitary service lines on August 19, 2019 and corrected documents were received August 20, 2019. M/M is reviewing. M/M provided review letter for sand interceptor on September 9, 2019. Flow data and lab results were received from REC on July 29, 2021. M/M is in process of evaluating the data to translate the information into a single family equivalent SFE in order for billing to take place. MM has evaluated flows and have a couple alternatives of calculation for the finalizing of SFRE for the facility. This will be coordinated with Consolidated, and a final recommendation made. 2020 and 2021 fees were invoiced and sent to CMW on October 25, 2021. CMW will be added to the District's regular billing and 2022 will be billed in January. Martin/Martin has evaluated the Water Treatment building and will attempt to bring a consensus SFRE value to the Board. Coordination is on-going and will be complete for March.

UPDATE: Options are complete and being final coordinate with Consolidated.

11324 West 38th Ave – Osborne (Westridge) Connection to NWLSD

11324 W. 38th will need to work with Westridge to obtain service instead of Northwest Lakewood.

UPDATE: A deposit and tap fee has been made to the District office. Agreements are in process to incorporate conditions needed for completion of the service connection.

35 Skyline Dr.

UPDATE: Proposed single family addition at 35 Skyline Dr is in review for the proof of submission.

2479 Alkire St. new Construction 4/29/22

Update: An inquiry was made and the owner was told by the District manager to submit appropriate plans for review.



11733 W. 33rd Ave (4-15-22) Lafata Residence

A proof of submission has been requested along with a plan review

UPDATE: None

12700 W. 19th Pl

Proposed addition to existing house.

UPDATE: None

2650 Simms Street – Single Family with desire to add an ADU on the property – John Bauer

M/M provided Mr. Bauer with the process to accommodate an ADU. GIS mapping was provided to show potential mains they can connect to. A variance request was accepted by the Board on October 27th and the District's Attorney will prepare a common service line agreement for this property. A draft of the common service line agreement was sent to the District and M/M for review. Comments were sent back to the District's Attorney on February 2, 2022. The agreement has been sent to the Owner.

UPDATE: On-going coordination with the Owner to execute an agreement for the ADU is taking place.

3322 Simms St. – Kelsey Kistler (01/18/22) – Single Family Home

Coordination of plans for review of Proof of submission is in process. The proof of submission was sent on January 19, 2022. The Owner/Engineer was able to make the system work with Gravity flow vs. a pump that was initially submitted.

UPDATE: None

1325 Normandy – Jim Skeen (303-809-0027) ADU addition to Single Family

Coordination took place as to needed plan review and ADU requiring an additional tap connection fee. The proof of submission was received on October 22 and was returned to the Owner with an availability letter on October 25th.

UPDATE: None

2419 Ward – Dave Coggeshall (303) 917-5230 (Cell) Or (303) 777-0894 (Office)

Coordination took place as to plan review and ADU requiring an additional tap connection fee was coordinated by District manager.

UPDATE: An inquiry related to an RV dump at the site was made. Coordination on if the Dump station is allowable and if a tap fee is required.

Miscellaneous

- 2022 Flow Projections were sent to Metro 4/19/21. Metro 2022 budget was received on May 4, 2021.
- **City of Wheat Ridge is considering a CODE amendment to allow ADU's. A referral was sent and responded to with the method the District uses for ADU's. Detached requires individual service connection and tap fee. Attached ADU requires tap fee but can request variance for second connection as long as a common service line agreement is approved by the District.**