

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
JULY 26, 2023**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as “Board”) convened by Zoom video conference and teleconference call on Wednesday, July 26, 2023, at 4:00 PM. The Zoom Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. “Greg” Fabisiak
Catherine “CiCi” Kesler
Anthony M. Dursey
George C. Davenport

Following discussion, upon motion duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the absence of Director Zimmerman was excused.

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc.

Tim Flynn, Esq.; Collins Cole Flynn Winn & Ulmer, PLLC

Brian Techau; Martin/Martin Consulting Engineers

Wayne Ramey; Ramey Environmental Compliance

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the minutes of the June 28, 2023 Regular Meeting.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport, and upon vote, unanimously carried, the minutes of the June 28, 2023 Regular Meeting were approved.

**PUBLIC
COMMENTS**

None.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Claims: Mr. Beck reviewed the claims through the period ending July 31, 2023 as follows:

General Fund	\$ 23,610.63
Enterprise Fund	\$ 58,285.33
Total	<u>\$ 81,895.96</u>

Following discussion, upon motion duly made by Director Davenport, seconded by Director Kesler and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending July 31 2023, as amended.

Unaudited Financial Statement: Mr. Beck reviewed with the Board the June 30, 2023 financials. Mr. Beck also discussed and updated the Board on bank wires. Mr. Dursey asked about accounts receivable.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board approved the June 30, 2023 financials and directed Mr. Beck to research AR with staff.

LEGAL MATTERS

11324 West 38th Avenue: There was no update at this time. They are still working on Title information.

2100 Youngfield Street, Lakewood, Colorado: Mr. Beck updated the Board on some construction. It was noted that it is a long way from being finished.

Senate Bill 303: There was no update at this time.

OPERATIONS MATTERS

Operations Monthly Report: Mr. Ramey discussed the monthly report with the Board.

Engineer's Report: Mr. Techau reviewed with the Board the engineering report dated July 26, 2023.

Status of 2023 Capital Improvements: Mr. Techau discussed with the Board the status of the 2023 Capital Improvements.

Flow Study: There was no update at this time.

WWTP Repairs – Flume Covers: It was noted that the Flume Covers are to be installed on August 1 or 2, 2023.


RECORD OF PROCEEDINGS

OTHER BUSINESS **Metro Water Recovery Update:** Director Davenport discussed with the Board the Metro Water Recovery Update and on-site visits.

Website Update: Mr. Beck updated the Board regarding the website, on-site visits and status of the ADA Compliance effort and will be working with Attorney Flynn to draft a website accessibility Policy.

ADJOURNMENT There being no further business to come before the Board at this time, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting