

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
OCTOBER 25, 2023**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as "Board") convened in person at Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, CO 80215, and by Teams video conference and teleconference call on Wednesday, October 25, 2023, at 4:00 PM. The Teams Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. "Greg" Fabisiak
Catherine "CiCi" Kesler
James D. "Jim" Zimmerman
Anthony M. Dursey
George C. Davenport

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc.

Tim Flynn, Esq.; Collins Cole Flynn Winn & Ulmer, PLLC

Bill Willis; Martin/Martin Consulting Engineers

Ismael Gomez; Ramey Environmental Compliance

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the minutes of the September 27, 2023 Regular Meeting.

Following discussion, upon motion duly made by Director Davenport, seconded by Director Dursey, and upon vote, unanimously carried, the minutes of the August 23, 2023 Regular Meeting were approved.

**PUBLIC
COMMENTS**

None.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Claims: Mr. Beck reviewed the claims through the period ending October 31, 2023 as follows:

General Fund	\$ 34,772.58
Enterprise Fund	\$ 103,766.72
Total	<u>\$ 138,530.30</u>

Following discussion, upon motion duly made by Director Kesler, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending October 31, 2023, as presented.

Unaudited Financial Statement: Mr. Beck reviewed with the Board the September 30, 2023 financials. Director Kesler suggested to defer the unaudited financial statements until the November meeting.

LEGAL MATTERS

11324 West 38th Avenue: Attorney Flynn discussed the Osbourne property and deed. The Osbourne's are still working on the clearance of the Title with the Title company. There has been no word on the construction status.

Preliminary Budget Calendar: Attorney Flynn and Mr. Beck discussed with the Board the Preliminary Budget Calendar and change of deadline. The Board decided to cancel the Regular Meeting on November 22, 2023 at 4:00 p.m. and scheduled a Special Meeting for November 29, 2023 at Martin/Martin at 4:00 p.m.

Resolution certifying delinquent rates/fees and charges to Jefferson County Treasurer: Attorney Flynn and Mr. Beck discussed with the Board the Resolution certifying delinquent rates/fees and charges to Jefferson County Treasurer for collection with property taxes collected in 2023, the certification and Exhibit A of accounts to be certified.

The President opened the Public Hearing to consider adoption of Resolution certifying delinquent rates/fees and charges to Jefferson County Treasurer.

Legal counsel noted that Notice of the Board's intent to certify those delinquent accounts meeting the statutory criteria was given to all interested parties as required by law.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport, and, upon vote, unanimously carried, the Board adopted Resolution certifying delinquent rates/fees and charges to Jefferson County Treasurer for collection with property taxes collected in 2023.

Polyfluorinated Alkylated Substances ("PFA") Status and Lawsuits: Attorney Flynn discussed with the Board the PFA status and that major lawsuits have been filed

RECORD OF PROCEEDINGS

with two being class action suits, against 3M and Dupont; Right now is only affecting drinking water but will be after waste water at some point in the future.

Operations Monthly Report: Mr. Gomez discussed the September Operations Report with the Board.

Engineer's Report: Mr. Willis discussed with the Board the September Engineer's Report and updates.

Status of 2023 Capital Improvements: Mr. Willis discussed with the Board the status of the 2023 Capital Improvements. It was noted that the Agreement has been finalized signed. The pre-construction meeting has been held and Insituform will begin on the shared transmission line with College Park.

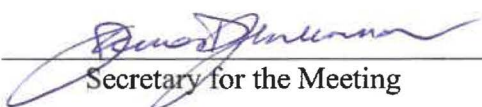
Flow Study: There was no Report at this time.

OTHER BUSINESS **Metro Water Recovery Update:** Director Davenport discussed with the Board the Metro Water Recovery update.

Website Update: Mr. Beck updated the Board regarding the website and statistics.

ADJOURNMENT There being no further business to come before the Board at this time, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting