

NORTHWEST LAKEWOOD SANITATION DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
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NOTICE OF REGULAR MEETING AND AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AND OF THE WASTE WATER UTILITY ENTERPRISE

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Gregory A. “Greg” Fabisiak	President	2027/May 2027
Catherine “CiCi” Kesler	Vice President/Treasurer	2027/May 2027
James D. “Jim” Zimmerman	Secretary	2025/May 2025
Anthony M. Dursey	Assistant Secretary	2025/May 2025
George C. Davenport	Assistant Secretary	2025/May 2025

DATE: January 24, 2024
TIME: 4:00 P.M.
PLACE: In Person and VIA Teams

Martin/Martin, Inc
12499 W. Colfax Ave
Lakewood, CO 80215

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 293 053 417 947

Passcode: gmQmf6

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 303-731-8587](#).,641267873# United States, Denver

Phone Conference ID: 641 267 873#

I. ADMINISTRATIVE MATTERS

- A. Review and approve Minutes of the November 29, 2023 regular meeting (enclosure).
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II. PUBLIC COMMENT

- A. _____

III. FINANCIAL MATTERS

- A. Review and approve the payment of claims through the period ending December 31, 2023 as follows (enclosure):

General Fund	\$366,204.77
Enterprise Fund	<u>\$49,574.62</u>
Total:	<u>\$415,779.39</u>

and accept the schedule of cash position as of December 31, 2023 (to be distributed); and the unaudited PRELIMINARY financial statements for the period ending December 31, 2023; and a report on collections for the facilities renovation fees, grease trap inspection fee collections, commercial billing and any other fees imposed and collected by the District (enclosure).

- B. Discuss the final 2024 Budget and DLG-70 (enclosures).
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- C. Review and approve Application for Payment No. 2 from Martin/Martin Consulting Engineers in the amount of \$343,405.75 (enclosure).
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IV. LEGAL MATTERS

- A. Update on 11324 West 38th Avenue.
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- B. Consider adoption of Resolution Establishing the Date, Time and Location for Regular Meetings and Designating the Location for Posting Notice of District Meetings Online (enclosure).
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- D. Discuss and consider adoption of Resolution No. 2024-01-02, Resolution Amending Policy on Colorado Open Records Act Requests (to be distributed).
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V. OPERATIONS MATTERS

- A. Operations Monthly Report (enclosures).
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- B. Engineer's Report (enclosure).
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1. Discuss status of 2023 Capital Improvements.
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VI. OTHER BUSINESS

- A. Metro Water Recovery Operations Packet (enclosure).
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- B. Website update.
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C. **ADJOURN TO EXECUTIVE SESSION**

1. Executive Session pursuant to Section 24-6-402(4)(b) for the purpose of obtaining legal advice and pursuant to Section 24-6-402(e) C.R.S. for the purpose of determining positions relative to matters that may be subject to negotiation arising out of tap permit and sewer service fees that have recently been determined to have not been paid with respect to certain properties with the District.
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VII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR FEBRUARY 28, 2024.**