

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
APRIL 26, 2023**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as "Board") convened by Zoom video conference and teleconference call on Wednesday, April, 2023, at 4:00 PM. The Zoom Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. "Greg" Fabisiak
Catherine "CiCi" Kesler
James D. "Jim" Zimmerman
Anthony M. Dursey
George C. Davenport

Also In Attendance Were:

Steve Beck and Shawna Stevens; Special District Management Services, Inc.

Tim Flynn, Esq.; Collins Cole Flynn Winn & Ulmer, PLLC

Bill Willis; Martin/Martin Consulting Engineers

Wayne Ramey; Ramey Environmental Compliance

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the minutes of the March 22, 2023 Regular Meeting.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Dursey, and upon vote, unanimously carried, the minutes of the March 22, 2023 Regular Meeting were approved.

**PUBLIC
COMMENTS**

None.

**FINANCIAL
MATTERS**

Claims: Mr. Beck reviewed the claims through the period ending April 30, 2023 as follows:

General Fund	\$ 299,884.76
Enterprise Fund	\$ 36,010.85
Total	<u>\$ 335,895.61</u>

RECORD OF PROCEEDINGS

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending April 30 2023.

Unaudited Financial Statement: Mr. Beck discussed the status of the year-end 2022 financials and the March 31, 2023 financials. The Board deferred discussion at this time.

LEGAL MATTERS **11324 West 38th Avenue:** Attorney Flynn discussed with the Board Agreement and noted adding additional property.

2100 Youngfield Street, Lakewood, Colorado: Attorney Flynn updated the Board on the status of property, liens and discussed billing.

Amendment to Service Agreement with Westridge: Attorney Flynn discussed with the Board the Amendment to the Service Agreement with Westridge. It was noted that the new Osborne Property has been approved by Westridge.

Following discussion, upon motion duly made by Director Davenport, seconded by Director Kesler and, upon vote, unanimously carried, the Board approved the Amendment to the Service Agreement with Westridge

OPERATIONS MATTERS **Operations Monthly Report:** Mr. Ramey discussed the monthly report with the Board. A copy of the report is attached hereto and incorporated herein by this reference.

Replacement of Software: Mr. Ramey reported to the Board that the vendors have not fully responded and the matter will be discussed at the April 2023 meeting. Mr. Beck discussed 2510 Van Gordon issue.

Engineer's Report: Mr. Willis reviewed with the Board the engineering report dated April 26, 2023, discussed the Flow Study, the Flows and Loadings Report from Metro Water Recovery and the status of the 2023 CIP.

Flow Study: The Board discussed the flow study. It was noted that the survey is completed and the data has been put into running scenarios.

OTHER BUSINESS **Metro Water Recovery Update:** Director Davenport discussed with the Board the Metro Water Recovery Update. It was noted that the co-generation of gas is on hold. The Board also discussed the CIPP article.


Website Update: Mr. Beck discussed with the Board the status and analytics report.

RECORD OF PROCEEDINGS

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Zimmerman, seconded by Director Kesler and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting