

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
JUNE 28, 2023**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as "Board") convened by Zoom video conference and teleconference call on Wednesday, June 28, 2023, at 4:00 PM. The Zoom Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. "Greg" Fabisiak
Catherine "CiCi" Kesler
James D. "Jim" Zimmerman
Anthony M. Dursey
George C. Davenport

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc.

Tim Flynn, Esq.; Collins Cole Flynn Winn & Ulmer, PLLC

Bill Willis and Brian Techau; Martin/Martin Consulting Engineers

Wayne Ramey; Ramey Environmental Compliance

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the minutes of the May 24, 2023 Regular Meeting.

Following discussion, upon motion duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the minutes of the May 24, 2023 Regular Meeting were approved.

**PUBLIC
COMMENTS**

None.

**FINANCIAL
MATTERS**

Claims: Mr. Beck reviewed the claims through the period ending June 30, 2023 as follows:

General Fund	\$ 18,791.39
Enterprise Fund	\$ 98,835.57
Total	<u>\$ 128,642.80</u>

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Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending June 30 2023.

Unaudited Financial Statement: Mr. Beck reviewed with the Board the May 31, 2023 financials.

Following discussion, upon motion duly made by Director Davenport, seconded by Director Kesler and, upon vote, unanimously carried, the Board approved the May 31, 2023 financials.

LEGAL MATTERS **11324 West 38th Avenue:** Attorney Flynn discussed with the Board the Agreement for 11324 West 38th Avenue. Attorney Flynn noted that he is still working on getting the Title work cleaned up. He has discovered that a transfer has not been made properly so they are still working on that.

2100 Youngfield Street, Lakewood, Colorado: Attorney Flynn and Mr. Beck discussed the status of 2100 Youngfield Street with the Board.

Senate Bill 303: Attorney Flynn and Mr. Beck discussed with the Board the Senate Bill 303.

OPERATIONS MATTERS

Operations Monthly Report: Mr. Ramey discussed the monthly report with the Board.

Replacement of Software: Mr. Ramey discussed with the Board the replacement of software.

Overflow: The Board discussed the overflow. It was noted that the bypass pump was taken out.

Engineer's Report: Mr. Willis reviewed with the Board the engineering report dated June 25, 2023 and the overflow.

Status of 2023 Capital Improvements: The Board discussed the status of the 2023 Capital Improvements. It was noted that the review from Wheatridge, Jefferson County and Lakewood is pending. Once the review is received, it will be ready to release.

Flow Study: Mr. Ramey discussed with the Board the flow study. It was noted that he is still working on the flow study, but is getting ready to get the simulation going.

WWTP Repairs: Mr. Ramey discussed with the Board the WWTP repairs to the flume covers and epoxy coatings. It was noted that Mr. Ramey received the plates last

RECORD OF PROCEEDINGS

week. He is working on painting and coating and will have on the channels by the end of the 2nd week of July.

OTHER BUSINESS **Metro Water Recovery Update:** Director Davenport discussed with the Board the Metro Water Recovery Update.

Website Update: Mr. Beck discussed with the Board the status and analytics report. Attorney Flynn noted that the website must be ADA compliant.

WebTMS: Mr. Ramey discussed with the Board the WebTMS end of life cost proposal.

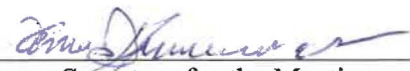
1515 Whippoorwill Drive: Mr. Beck discussed with the Board, Attorney Flynn and Mr. Ramey the proposal for 1515 Whippoorwill Drive project.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By


Secretary for the Meeting