

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
MAY 22, 2024**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as “Board”) convened in person at Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, CO 80215, and by Teams video conference and teleconference call on Wednesday, May 22, 2024, at 4:00 PM. The Teams Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. “Greg” Fabisiak
Catherine “Cici” Keesler
James D. “Jim” Zimmerman
Anthony M. Dursey
George C. Davenport

Also In Attendance Were:

Steve Beck and Dawn Herther; Special District Management Services, Inc.

Tim Flynn, Esq.; Collins Cole Flynn Winn & Ulmer, PLLC

Bill Willis; Martin/Martin Consulting Engineers

Wayne Ramey; Ramey Environmental Compliance

Vicki and John Brentin, Brad Weiman, Jason Greager, Jesse Wachey, David Achezen, Gloria Spedding, Whitney Hoversten, Joe Stavast, Robert Flores, Diane and Brandon Holliday and Pam Catania, Residents

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the minutes of the April 24, 2024 Regular Meeting.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport, and upon vote, unanimously carried, the minutes of the April 24, 2024 Regular Meeting were approved.

**PUBLIC
COMMENTS**

Vicki Brentin addressed the Board for the Sora Ridge Residents (see document attached). Brad Weiman, Jason Greager and John Brentin requested a meeting for resolution of tap fee issue.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Claims: Mr. Beck reviewed the claims through the period ending May 31, 2024, as follows:

General Fund	\$ 427,967.10
Enterprise Fund	\$ 25,938.52
Total	<u>\$ 453,905.62</u>

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending May 31, 2024, as presented.

Unaudited Financial Statement: Mr. Beck reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, accounts payable vouchers for the month ending April 30, 2024 the schedule of cash position dated April 30, 2024.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, accounts payable vouchers for the month ending April 30, 2024 the schedule of cash position dated April 30, 2024, as presented.

Unpaid Taps and Fees: The Board discussed the unpaid taps and fees. The Board discussed scheduling a meeting with the developers.

LEGAL MATTERS

Tap Fee Legislation: Attorney Flynn discussed with the Board the tap fee legislation. The Board deferred discussion to further meeting.

Osbourne Service Agreement: Attorney Flynn discussed with the Board the Osbourne Service Agreement. It was noted that Wheat Ridge has already signed and approved the Agreement.

Following discussion, upon motion duly made by Director Kesler, seconded by Director Davenport upon vote, unanimously carried, the Board approved the Osbourne Service Agreement.

Accessory Dwelling Units (“ADU”) Legislation: Attorney Flynn discussed with the Board the ADU Legislation. It was noted that he will study further.

RECORD OF PROCEEDINGS

OPERATION MATTERS

Operations Monthly Report: Mr. Ramey discussed the Operations Report with the Board.

Engineer's Report: Mr. Willis discussed with the Board the Engineer's Report and updates.

2024 Capital Improvements: The Board discussed the 2024 Capital Improvements. It was noted that they are working on a video and will then draft reports.

OTHER BUSINESS

Metro Water Recovery Update: Director Davenport discussed with the Board the Metro Water Recovery update.

Website Update: Mr. Beck updated the Board regarding the website and statistics.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Kesler, seconded by Director Zimmerman and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting