

**RESOLUTION NO. 2025-1-1**

**NORTHWEST LAKEWOOD SANITATION DISTRICT**

**JEFFERSON COUNTY, COLORADO**

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**A RESOLUTION ESTABLISHING THE DATE, TIME AND LOCATION FOR THE REGULAR MEETINGS OF THE BOARD OF DIRECTORS OF THE NORTHWEST LAKEWOOD SANITATION DISTRICT AND DESIGNATING THE LOCATION FOR POSTING NOTICE OF DISTRICT MEETINGS ONLINE IN COMPLIANCE WITH THE OPEN MEETINGS LAW**

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**WHEREAS**, pursuant to Section 32-1-903 C.R.S., the Board of Directors (“Board”) of the Northwest Lakewood Sanitation District (“District”) is required to meet regularly at a time and in a place to be designated by the Board; and

**WHEREAS**, pursuant to Section 24-6-402(2)(c)(I) C.R.S., meetings of the Board at which the adoption of any proposed policy, position, resolution, regulation, or formal action is to occur, or at which a majority or quorum of the Board is in attendance, or is expected to be in attendance, shall be held only after full and timely notice of the meeting is given to the public; and

**WHEREAS**, Section 24-6-402(2)(c) C.R.S., requires that the Board annually designate one or more places where notice of Board meetings, together with a meeting agenda, when available, shall be posted at least 24 hours prior to the convening of such meeting for the purpose of complying with the notice provisions of the Colorado Open Meetings Law; and

**WHEREAS**, pursuant to Section 24-6-402(2)(c)(III), C.R.S., the District is authorized to and shall be deemed to have posted full and timely notice of its meetings no less 24 hours prior to the holding of the meeting if notice, together with an agenda, if available, is posted on the public website of the District; and

**WHEREAS**, the District’s website is accessible at no charge to the public; and

**WHEREAS**, the District has provided the address of its website to the Department of Local Affairs for inclusion in the inventory maintained pursuant to Section 24-32-116, C.R.S.; and

**WHEREAS**, the District will retain one physical location within the District’s boundaries designated for posting notice no less than 24 hours prior to a meeting if the District is unable to post a notice online in the event of an exigent or emergency

circumstance such as a power outage or interruption in internet service that prevents the public from accessing the notice online; and

**WHEREAS**, pursuant to Section 32-1-903(1), C.R.S., all regular and special in-person meetings of the Board shall be held at locations which are within the boundaries of the District or which are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the meeting location does not exceed twenty miles from the District's boundaries unless such requirement is waived by the Board pursuant to Section 32-1-903(1)(a), C.R.S.; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTHWEST LAKEWOOD SANITATION DISTRICT OF JEFFERSON COUNTY, COLORADO AS FOLLOWS:**

**Section 1. Regular Meetings.** The Board shall meet regularly during calendar year 2025 on the fourth Wednesday of each month at 4:00 p.m. at Martin/Martin, Inc., 12499 W. Colfax Avenue, Pikes Peak Conference Room, Lakewood, CO 80215. The meeting is also available virtually via Teams at Meeting ID: 293 053 417 947, Passcode: gmQmf6, or by phone at 303-731-8587,,641267873#, or such other location as designated by the Board from time to time.

**Section 2. Special Meetings.** A special meeting may be called by any Director by informing the other Directors of the date, time and place of such special meeting, and the purpose for which it is called, and by posting, or causing to be posted, notice as provided herein at least 24 hours prior to said meeting.

**Section 3. Change of Meeting Dates, Time and Location.** The Board reserves the right, from time to time as circumstances necessitate, to change the date, time and location of its regular meetings.

**Section 4. Location for Open Meeting Law Postings.** Pursuant to Section 24-6-402(2)(c)(III), C.R.S., the District's designated posting location for notice of public meetings including regular, special, and study sessions shall be on the District's website, accessible online at the following address: <https://www.nlsd.us>

**Section 5. Designated Exigent/Emergency Circumstance Posting Location.** In the event of an exigent or emergency circumstance, such as a power outage or an interruption in internet service that prevents the public from accessing the online designated posting location or prevents the District from posting a notice at the online designated posting location, the District will physically post notice of public meetings at least 24 hours prior to the meeting at the following physical location within the District:

Consolidated Mutual Water Company Community Bulletin Board  
12700 W. 27<sup>th</sup> Avenue  
Lakewood, Colorado 80215


**Section 6. Representative Authorized to Post.** Any member of the District's Board of Directors or any designee of the Board is hereby authorized to post notice of the District's meetings as required by statute.

APPROVED AND ADOPTED on the 22<sup>th</sup> day of January, 2025.

NORTHWEST LAKEWOOD  
SANITATION DISTRICT

By:   
Gregory A. Fabisiak, President

Attest:

  
James D. Zimmerman, Secretary