

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
NORTHWEST LAKEWOOD SANITATION DISTRICT  
AND THE BOARD OF DIRECTORS OF THE  
WASTEWATER UTILITY ENTERPRISE  
HELD  
FEBRUARY 26, 2025**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as "Board") convened in person at Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, CO 80215, and by Teams video conference and teleconference call on Wednesday, February 26, 2025, at 4:00 PM. The Teams Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

**ATTENDANCE**

**Directors In Attendance Were:**

Gregory A. "Greg" Fabisiak  
Catherine "Cici" Kesler  
James D. "Jim" Zimmerman  
Anthony M. Dursey  
George C. Davenport

**Also In Attendance Were:**

Steve Beck; Special District Management Services, Inc.

Tim Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC

Bill Willis; Martin/Martin Consulting Engineers

Wayne Ramey; Ramey Environmental Compliance

Sam McKay; Karen Morgan; GIS Analyst

**ADMINISTRATIVE  
MATTERS**

**Minutes:** The Board reviewed the minutes of the January 22, 2025 Regular Meeting.

Following discussion, upon motion duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the Minutes of the January 22, 2025 Regular Meeting were approved.

**PUBLIC  
COMMENTS**

Sam McKay wanted the contact information for the Board Members regarding HB25-1211.

## RECORD OF PROCEEDINGS

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### FINANCIAL MATTERS

**Claims:** Mr. Beck reviewed the claims through the periods ending February 28, 2025, as follows:

General Fund	\$ 410,912.75
Enterprise Fund	<u>\$ 69,807.78</u>
Total	<u>\$ 480,720.53</u>

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending February 28, 2025, as presented.

**Unaudited Financial Statement:** Mr. Beck reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, accounts payable vouchers for the month ending January 31, 2025 the schedule of cash position dated January 31, 2024.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Zimmerman upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, accounts payable vouchers for the month ending January 31, 2025 the schedule of cash position dated January 31, 2025, as presented.

**Investment Account and Execution of Documents:** Mr. Beck discussed with the Board the correspondence and Attorney Flynn discussed the collateralization table for further discussion.

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### LEGAL MATTERS

**Status of Metro West Housing Solutions Payment:** Attorney Flynn discussed the status of the payment from Metro West Housing Solutions for the Flow Study and that they agreed to fund.

**Metro Housing Solutions Letter:** Attorney Flynn and Mr. Beck discussed with the Board the Metro Housing Solutions Letter.

**House Bill 25-1211:** Attorney Flynn discussed with the Board House Bill 25-1211.

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### OPERATION MATTERS

**Operations Monthly Report:** Mr. Ramey discussed the Operations Report with the Board.

**Engineer's Report:** Mr. Willis discussed with the Board the Engineer's Report and updates.

**Status of 2025 Capital Improvements:** The Board discussed the status of the 2025 Capital Improvements.

## RECORD OF PROCEEDINGS

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**Status of ADU at 2263 Yellowstone:** The Board discussed the status of the ADU at 2263 Yellowstone and the no paid tap fees. It was noted that it needs a Common Service Line Agreement. Fees will not be waived, use 2022 fee plus interest from Metro. Homeowners will need to go to title company.

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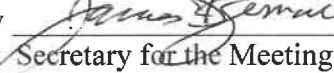
**OTHER BUSINESS** **Metro Water Recovery Operations Packet:** Director Davenport discussed with the Board the Metro Water Recovery Operations Packet.

**Website Update:** Mr. Beck updated the Board regarding the website and statistics.

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**ADJOURNMENT** There being no further business to come before the Board at this time, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By   
Secretary for the Meeting