

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
MARCH 26, 2025**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as “Board”) convened in person at Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, CO 80215, and by Teams video conference and teleconference call on Wednesday, March 26, 2025, at 4:00 PM. The Teams Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. “Greg” Fabisiak
Catherine “Cici” Kesler
James D. “Jim” Zimmerman
Anthony M. Dursey (via TEAMS)
George C. Davenport

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc.

Tim Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC

Brian Techau; Martin/Martin Consulting Engineers

Wayne Ramey; Ramey Environmental Compliance

Aubrey

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the minutes of the February 26, 2025 Regular Meeting.

Following discussion, upon motion duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the Minutes of the February 26, 2025 Regular Meeting were approved.

**PUBLIC
COMMENTS**

None.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Claims: Mr. Beck reviewed the claims through the period ending March 31, 2025, as follows:

General Fund	\$ 24,277.28
Enterprise Fund	\$ 42,105.82
Total	<u>\$ 66,383.10</u>

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending March 31, 2025, as presented.

Unaudited Financial Statement: Mr. Beck reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, accounts payable vouchers for the month ending February 28, 2025 the schedule of cash position dated February 28, 2025.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, accounts payable vouchers for the month ending February 28, 2025 the schedule of cash position dated February 28, 2025, as presented.

Investment Account and Execution of Documents: Mr. Beck discussed with the Board the investment account and execution of documents.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Zimmerman upon vote, unanimously carried, the Board approved the investment account and execution of documents.

LEGAL MATTERS

Status of Metro West Housing Solutions Payment: Attorney Flynn and Mr. Beck discussed the status of the payment from Metro West Housing Solutions for the Flow Study. Attorney Flynn will be following up with Metro West Housing Solutions.

Cancellation of May 6, 2025 Election: Attorney Flynn and Mr. Beck discussed the cancellation of the May 6, 2025 election. All Board Members were re-elected and the election was cancelled.

House Bill 25-1211: Attorney Flynn discussed with the Board House Bill 25-1211.

RECORD OF PROCEEDINGS

OPERATION MATTERS

Operations Monthly Report: Mr. Ramey discussed the Operations Report with the Board.

Engineer's Report: Mr. Techau discussed with the Board the Engineer's Report and updates.

Status of 2025 Capital Improvements: Mr. Techau discussed the status of the 2025 Capital Improvements.

Update on ADU at 2263 Yellowstone: Mr. Beck discussed the current status of the ADU at 2263 Yellowstone. They have been invoiced. The owner filed a claim against the Title Company.

OTHER BUSINESS

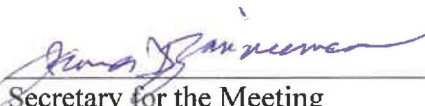
Metro Water Recovery Operations Packet: Director Davenport discussed with the Board the Metro Water Recovery Operations Packet.

Website Update: Mr. Beck updated the Board regarding the website and statistics.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Kesler, seconded by Director Zimmerman and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting