

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
MAY 28, 2025**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as "Board") convened in person at Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, CO 80215, and by Teams video conference and teleconference call on Wednesday, May 28, 2025, at 4:00 PM. The Teams Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. "Greg" Fabisiak
Catherine "Cici" Kesler
James D. "Jim" Zimmerman
George C. Davenport

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport, and upon vote, unanimously carried, the absence of Director Dursey was excused.

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc.

Tim Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC (by Teams)

Bill Willis; Martin/Martin Consulting Engineers

Ismael Gomez and Mike Murphy (via telephone); Ramey Environmental Compliance

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the minutes of the April 23, 2025 Regular Meeting.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport, and upon vote, unanimously carried, the Minutes of the April 23, 2025 Regular Meeting were approved.

**PUBLIC
COMMENTS**

None.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Claims: Mr. Beck reviewed the claims through the period ending May 31, 2025, as follows:

General Fund	\$ 399,991.33
Enterprise Fund	\$ 37,910.09
Total	<u>\$ 437,901.42</u>

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending May 31, 2025, as presented.

Unaudited Financial Statement: Mr. Beck reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, accounts payable vouchers for the month ending April 30, 2025 and the schedule of cash position dated April 30, 2025.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, accounts payable vouchers for the month ending April 30, 2025 the schedule of cash position dated April 30, 2025, as presented.

LEGAL MATTERS

Status of ADU at 2263 Yellowstone: Mr. Beck discussed with the Board status of the ADU at 2263 Yellowstone and noted that a Common Service Agreement is not needed. Jefferson County has ordered homeowners to demolish the ADU and are suing the sellers for damages.

May 6, 2025 Election: Attorney Flynn discussed the results of the May 6, 2025 Regular Election. Attorney Flynn noted that Director Zimmerman, Director Dursey and Director Davenport were each elected for four-year terms.

Election of Officers: Upon motion duly made by Director Kesler, seconded by Director Zimmerman and, upon vote, unanimously carried, the following slate of officers was elected by the Board:

President	Gregory A. "Greg" Fabisiak
Treasurer	Catherine "Cici" Kesler
Secretary	James D. Zimmerman
Assistant Secretary	Anthony M. Dursey
Assistant Secretary	George C. Davenport

Informed Consent and Waiver from Ireland Stapleton Pryor & Pascoe, P.C.: Attorney Flynn discussed with the Board the Informed Consent and Waiver.

RECORD OF PROCEEDINGS

Following discussion, upon motion, duly made by Director Zimmerman, seconded by Director Davenport, upon vote, unanimously carried, the Board approved the Informed Consent and Waiver and authorized its execution by an appropriate officer of the District.

OPERATION MATTERS

Operations Monthly Report: Mr. Gomez discussed the Operations Report with the Board.

Engineer's Report: Mr. Willis discussed with the Board the Engineer's Report and updates.

Status of 2025 Capital Improvements: Mr. Willis discussed the status of the 2025 Capital Improvements.

OTHER BUSINESS

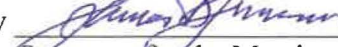
Metro Water Recovery Operations Packet: Director Davenport discussed with the Board the Metro Water Recovery Operations Packet. It was noted the Metro Water Recovery is getting a lot of National attention as Mickey Conway is President of National Travel.

Website Update: Attorney Flynn and Mr. Beck updated the Board regarding the website and statistics. It was noted that Attorney Flynn will have a plan for the Board to adopt at the June 2025 meeting.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting