

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
JUNE 25, 2025**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as “Board”) convened in person at Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, CO 80215, and by Teams video conference and teleconference call on Wednesday, June 25, 2025, at 4:00 PM. The Teams Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. “Greg” Fabisiak
Catherine “Cici” Kesler
James D. “Jim” Zimmerman
Anthony M. Dursey – via TEAMS
George C. Davenport

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc.

Tim Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC (by Teams)

Bill Willis; Martin/Martin Consulting Engineers

Wayne Ramey; Ramey Environmental Compliance

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the minutes of the May 28, 2025 Regular Meeting.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the Minutes of the May 28, 2025 Regular Meeting were approved.

District Representative on Metro Recovery Board: The Board discussed the appointment of Director Davenport as the District Representative on the Metro Recovery Board.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Zimmerman, and upon vote, unanimously carried, the Board appointed Director Davenport as the District Representative on the Metro Recovery Board.

RECORD OF PROCEEDINGS

**PUBLIC
COMMENTS**

None.

**FINANCIAL
MATTERS**

Claims: Mr. Beck reviewed the claims through the period ending June 30, 2025, as follows:

General Fund	\$ 17,905.71
Enterprise Fund	<u>\$ 85,704.04</u>
Total	<u>\$ 103,609.75</u>

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending June 30, 2025, as presented.

Unaudited Financial Statement: Mr. Beck reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, accounts payable vouchers for the month ending April 30, 2025 and the schedule of cash position dated May 31, 2025.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, accounts payable vouchers for the month ending May 31, 2025 the schedule of cash position dated May 31, 2025, as presented.

Reinvestment of Wells Fargo Investment Maturity: Mr. Beck discussed with the Board the reinvestment of the Wells Fargo Investment Maturity on June 26, 2025.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport upon vote, unanimously carried, the Board approved to reinvest three million maturity in a six month TBill with an additional two million from savings. The Board also approved to invest two million from savings in a three month TBill.

LEGAL MATTERS

Website ADA Accessibility Policy: Attorney Flynn discussed with the Board the website ADA Accessibility Policy. Attorney Flynn will work with Mr. Beck and Ms. Lombardi to get the policy drafted and implemented.

2025 Coordinated Election Form: Attorney Flynn and Mr. Beck discussed with the Board the 2025 Coordinated Election Form. Mr. Beck will file that the District will not participate in the November Election.

Renewed Diamond Contracting Corporation Emergency Repair Agreement: Attorney Flynn, Mr. Willis and Mr. Beck discussed with the Board the Renewed

RECORD OF PROCEEDINGS

Diamond Contracting Corporation Emergency Repair Agreement. Attorney Flynn will draft for the July 2025 meeting. Mr. Willis requested that the term be for 5 years.

Agreement for 1001-1002 Zang Street Duplex Split: Attorney Flynn, Mr. Willis and Mr. Beck discussed with the Board the Agreement for 1001-1002 Zang Street Duplex Split. The Board denies the use of a common sewer line if sold to separate owners. Must have separate line. During the meeting, Mr. Beck notified Mr. Gibbons, owner/developer, of the property of the Board decision by email. He responded requesting a copy of the Board Minutes related to the decision and the District R&R. Mr. Beck will provide each when available.

Liens on the Closed Business Properties in the Applewood Shopping Center: Attorney Flynn discussed with the Board the liens on the closed business properties in the Applewood Shopping Center. Also discussed was the on-going work on the properties owned by Regency Centers in the Applewood Shopping Center.

OPERATION MATTERS

Operations Monthly Report: Mr. Ramey discussed the Operations Report with the Board.

Engineer's Report: Mr. Willis discussed with the Board the Engineer's Report, updates and CIP status.

Status of 2025 Capital Improvements: Mr. Willis discussed the status of the 2025 Capital Improvements.

OTHER BUSINESS

Metro Water Recovery Operations Packet: Director Davenport discussed with the Board the Metro Water Recovery Operations Packet.

Website Update: Mr. Beck updated the Board regarding the website and statistics and the Summer Issue of "The Pipeline".

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Zimmerman, seconded by Director Kesler and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting