

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
JULY 23, 2025**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as "Board") convened in person at Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, CO 80215, and by Teams video conference and teleconference call on Wednesday, July 23, 2025, at 4:00 PM. The Teams Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. "Greg" Fabisiak
James D. "Jim" Zimmerman
Anthony M. Dursey – via TEAMS
George C. Davenport – via TEAMS

Following discussion, upon motion, duly made by Director Dursey, seconded by Director Davenport, and upon vote, unanimously carried, the absence of Director Dursey was excused.

Also In Attendance Were:

Steve Beck; Special District Management Services, Inc.

Tim Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC (by Teams)

Bill Willis; Martin/Martin Consulting Engineers

Ismael Gomez and Mike Murphy via TEAMS; Ramey Environmental Compliance

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the revised minutes of the May 28, 2025 and Minutes of the June 25, 2025 Regular Meetings.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the Minutes of the May 28, 2025 and Minutes of the June 25, 2025 Regular Meetings were approved.

**PUBLIC
COMMENTS**

None.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Claims: Mr. Beck reviewed the claims through the period ending July 31, 2025, as follows:

General Fund	\$ 22,705.75
Enterprise Fund	<u>\$ 117,043.02</u>
Total	<u>\$ 139,748.77</u>

Following discussion, upon motion, duly made by Director Dursey, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending July 31, 2025, as presented.

Unaudited Financial Statement: Mr. Beck reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, accounts payable vouchers for the month ending April 30, 2025 and the schedule of cash position dated June 30, 2025.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Zimmerman upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, accounts payable vouchers for the month ending June 30, 2025 the schedule of cash position dated June 30, 2025, as presented.

2024 Audit Extension: Mr. Beck discussed with the Board the 2024 Audit Extension Request.

Following discussion, upon motion, duly made by Director Dursey, seconded by Director Zimmerman upon vote, unanimously carried, the Board approved the 2024 Audit Extension.

LEGAL MATTERS

Website ADA Accessibility Policy: Attorney Flynn discussed with the Board the website ADA Accessibility plan. It was noted that Ms. Lombardi is reviewing the plan, it is still in process. She will bring it back for review at the August meeting.

Update on Renewed Diamond Contracting Corporation Emergency Repair Agreement: Attorney Flynn, Mr. Willis and Mr. Beck updated the Board on the Renewed Diamond Contracting Corporation Emergency Repair Agreement.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Dursey upon vote, unanimously carried, the Board approved the Renewed Diamond Contracting Corporation Emergency Repair Agreement.

Update on Liens on the Closed Business Properties in the Applewood Shopping Center: Attorney Flynn updated the Board on the liens on the closed business

RECORD OF PROCEEDINGS

properties in the Applewood Shopping Center. Attorney Flynn is working on this and will get out for signature.

Update on Agreement for 1001-1002 Zang Street Duplex Split: Mr. Beck updated the Board the on the Agreement for 1001-1002 Zang Street Duplex Split. It was noted that the sale has fallen through so the Agreement is not in effect. Attorney Flynn is still reviewing the Agreement as it will be used in the future sale. Deferred at this time.

OPERATION MATTERS

Operations Monthly Report: Mr. Gomez discussed the Operations Report with the Board.

Engineer's Report: Mr. Willis discussed with the Board the Engineer's Report, updates and CIP status.

Status of 2025 Capital Improvements: Mr. Willis discussed the status of the 2025 Capital Improvements, design and surveys continuing.

OTHER BUSINESS

Metro Water Recovery Operations Packet: Director Davenport discussed with the Board the Metro Water Recovery Operations Packet.

Website Update: Mr. Beck updated the Board regarding the website.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Dursey, seconded by Director Davenport and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting