

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
SEPTEMBER 24, 2025**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as “Board”) convened in person at Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, CO 80215, and by Teams video conference and teleconference call on Wednesday, September 24, 2025, at 4:00 PM. The Teams Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting by telephone, if they so desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. “Greg” Fabisiak, President
Catherine “CiCi” Kesler, Vice President/Treasurer
James D. “Jim” Zimmerman, Secretary
Anthony M. Dursey, Assistant Secretary
George C. Davenport, Assistant Secretary

Also In Attendance Were:

David Solin and James Ruthven (for a portion of the meeting); Special District Management Services, Inc.

Tim Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC (by Teams)

Bill Willis; Martin/Martin Consulting Engineers

Mike Murphy; Ramey Environmental Compliance (for a portion of the meeting)

Dawn Schilling; Schilling & Company Inc.

John Goldman, resident

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the minutes of the August 27, 2025 Regular Meeting.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the Minutes of the August 27, 2025 Regular Meeting were approved.

**PUBLIC
COMMENTS**

Mr. Goldman spoke about the Jeffco High-Density Housing Proposal for West Colfax.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Claims: Mr. Ruthven reviewed the claims through the period ending September 30, 2025, as follows:

General Fund	\$ 49,984.48
Enterprise Fund	\$ 49,453.53
Total	<u>\$ 99,438.01</u>

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending September 30, 2025, as presented.

Unaudited Financial Statement: Mr. Ruthven reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, accounts payable vouchers for the month ending August 31, 2025 and the schedule of cash position dated August 31, 2025.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Dursey upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, accounts payable vouchers for the month ending August 31, 2025 the schedule of cash position dated August 31, 2025, as presented.

2024 Audit: Ms. Schilling reviewed with the Board the 2024 Audit.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler upon vote, unanimously carried, the Board approved the 2024 Audit, subject to final legal review and adjustments made during the meeting.

LEGAL MATTERS

Update on Website ADA Accessibility Policy: Attorney Flynn updated the Board on the website ADA accessibility policy.

Update on Liens on the Closed Business Properties in the Applewood Shopping Center: Attorney Flynn updated the Board on the liens on the closed business properties in the Applewood Shopping Center.

Delinquent Account Certification Process: Attorney Flynn updated the Board on the Delinquent Account Certification process.

RECORD OF PROCEEDINGS

OPERATION MATTERS

Operations Monthly Report: Mr. Murphy discussed the Operations Report with the Board.

Engineer's Report: Mr. Willis discussed with the Board the Engineer's Report, updates and CIP status.

Status of 2025 Capital Improvements: Mr. Willis updated the Board on the status of the 2025 Capital Improvements.

OTHER BUSINESS

Metro Water Recovery Operations Packet: Director Davenport discussed with the Board the Metro Water Recovery Operations Packet. Director Davenport stated that he is planning to go to a Metro Water Recovery workshop at the end of October.

Website Update: Attorney Flynn updated the Board regarding the website.

EXECUTIVE SESSION

EXECUTIVE SESSION: Following a discussion, a motion was made by Director Zimmerman, seconded by Director Davenport to go into Executive Session pursuant to Section 24-6-402(4)(b), C.R.S., for the purpose of determining positions and instructing negotiators, with respect to the company that manages the District. At approximately 5:12 p.m. the Board went into Executive Session.

RETURN TO OPEN PUBLIC MEETING: The Board came **out of** Executive Session.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made and seconded, and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By James D Zimmerman
Secretary for the Meeting