

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
NORTHWEST LAKEWOOD SANITATION DISTRICT  
AND THE BOARD OF DIRECTORS OF THE  
WASTEWATER UTILITY ENTERPRISE  
HELD  
JANUARY 28, 2026**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as “Board”) convened in person at Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, CO 80215, and by Teams video conference and teleconference call on Wednesday, January 28, 2026, at 4:00 p.m. The Teams Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting in-person or by telephone, if desired.

**ATTENDANCE**

**Directors In Attendance Were:**

Gregory A. “Greg” Fabisiak, President  
Catherine “CiCi” Kesler, Vice President/Treasurer  
James D. “Jim” Zimmerman, Secretary  
Anthony M. Dursey, Assistant Secretary  
George C. Davenport, Assistant Secretary

**Also In Attendance Were:**

David Solin and Jim Ruthven (for a portion of the meeting); Special District Management Services, Inc.

Tim Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC

Bill Willis; Martin/Martin Consulting Engineers

Mike Murphy and Ismael Gomez; Ramey Environmental Compliance

Mickey Conway, CEO and staff; Metro Water Recovery

**METRO WATER  
RECOVER  
PRESENTATION**

**Metro Water Recovery Operations Packet:** Mr. Conway provided a presentation regarding operations and outreach of Metro Water Recovery to the Board.

**ADMINISTRATIVE  
MATTERS**

**Minutes:** The Board reviewed the Minutes of the November 26, 2025 Regular Meeting.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport, and upon vote, unanimously carried, the Minutes of the November 26, 2025 Regular Meeting were approved.

## RECORD OF PROCEEDINGS

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**PUBLIC  
COMMENTS**

None.

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**FINANCIAL  
MATTERS**

**Claims:** Mr. Ruthven reviewed the claims through the period ending December 31, 2025, as follows:

General Fund	\$ 44,286.45
Enterprise Fund	\$ 46,456.84
Total	<u>\$ 90,743.29</u>

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims for the period ending December 31, 2025, as presented.

**Unaudited Financial Statement:** Mr. Ruthven reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, accounts payable vouchers for the month ending December 31, 2025 and the schedule of cash position dated December 31, 2025.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, accounts payable vouchers for the month ending December 31, 2025 the schedule of cash position dated December 31, 2025, as presented.

**Proposed Fees for 2026:** The President opened the public hearing to consider the proposed fees for 2026 and consider adoption of the Resolution to change the Tap Fees for 2026 and to approve the revised fee schedule.

It was noted that Notice of the Board's intent to consider the proposed fees for 2026 and the Resolution to change the Tap Fees for 2026 and to approve the revised fee schedule was duly posted on the District's transparency website hosted by the Special District Association. No written objections were received prior to this public hearing. No public comments were received, and the public hearing was closed.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport upon vote, unanimously carried, the Board adopted the Resolution to change the Tap Fees for 2026 and to approve the revised fee schedule.

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## RECORD OF PROCEEDINGS

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**LEGAL MATTERS** **Update on Liens on the Closed Business Properties in the Applewood Shopping Center:** Attorney Flynn updated the Board on the liens on the closed business properties in the Applewood Shopping Center.

**Resolution Designating Location for Posting Open Meeting Law Notices:** The Board reviewed the Resolution Designating Location for Posting Open Meeting Law Notices.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport upon vote, unanimously carried, the Board adopted the Resolution Designating Location for Posting Open Meeting Law Notices.

**OPERATION  
MATTERS**

**Operations Monthly Report:** Mr. Gomez discussed the Operations Report with the Board.

**Engineer's Report:** Mr. Willis discussed with the Board the Engineer's Report.

**Status of 2025 Capital Improvements:** Mr. Willis updated the Board on the status of the 2025 Capital Improvements.

**OTHER BUSINESS** **Website Update:** Director Davenport updated the Board regarding website matters.

**Request for Variance for 24 Hillside Drive:** Mr. Willis discussed with the Board the request for variance for 24 Hillside Drive.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler upon vote, unanimously carried, the Board approved the variance subject to preparation and execution of the appropriate Common Use Agreement prepared by Attorney Flynn.

**EXECUTIVE  
SESSION**

**EXECUTIVE SESSION:** Following discussion, a motion was made to go into Executive Session pursuant to section 24-6-402(4)(e) C.R.S. for purposes of contract negotiations with Special District Management Services, Inc. The motion was unanimously adopted and the Board went into Executive Session at approximately 5:50 p.m.

**ADJOURNMENT**

**RETURN TO OPEN PUBLIC MEETING:**

At approximately 6:15 p.m. the Board returned to open public meeting. There being no further business to come before the Board at this time, upon motion duly made and seconded, and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By   
Secretary for the Meeting

## RECORD OF PROCEEDINGS

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**ATTORNEY  
STATEMENT**

I, Timothy J. Flynn serve as general counsel for the Northwest Lakewood Sanitation District. I was present during the Executive Sessions that were convened during a regular meeting of the Board of Directors held on Wednesday, January 28, 2026 at approximately 5:50 p.m. I certify that the matters discussed during the Executive Sessions were attorney client privilege and for that reason both Executive Sessions were not recorded. No formal actions, decisions or resolutions were taken during the Executive Sessions.

Signed:   
Timothy Flynn, Esq.

Date: Feb 25, 2026.