

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
FEBRUARY 25, 2026**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as "Board") convened in person at Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, CO 80215, and by Teams video conference and teleconference call on Wednesday, February 25, 2026, at 4:00 p.m. The Teams Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting in-person or by telephone, if desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. "Greg" Fabisiak, President
Catherine "CiCi" Kesler, Vice President/Treasurer
James D. "Jim" Zimmerman, Secretary
Anthony M. Dursey, Assistant Secretary
George C. Davenport, Assistant Secretary

Also In Attendance Were:

David Solin and Jim Ruthven (for a portion of the meeting); Special District Management Services, Inc.

Tim Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC

Bill Willis; Martin/Martin Consulting Engineers

Mike Murphy and Ismael Gomez; Ramey Environmental Compliance

One unidentified participant by telephone

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the Minutes of the January 28, 2026 Regular Meeting.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the Minutes of the January 28, 2026 Regular Meeting were approved.

**PUBLIC
COMMENTS**

None.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Claims: Mr. Ruthven reviewed the claims through the period ending January 31, 2026, as follows:

General Fund	\$ 323,298.03
Enterprise Fund	\$ 52,152.57
Total	<u>\$ 375,450.60</u>

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board ratified the payment of claims for the period ending January 31, 2026, as presented.

Unaudited Financial Statement: Mr. Ruthven reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, and budget analysis, accounts payable vouchers for the month ending January 31, 2026 and the schedule of cash position dated January 31, 2026.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, accounts payable vouchers for the month ending January 31, 2026 and the schedule of cash position dated January 31, 2026, as presented.

LEGAL MATTERS

Update on Liens on the Closed Business Properties in the Applewood Shopping Center: Attorney Flynn updated the Board on the liens filed on a portion of the Applewood Shopping Center previously occupied by business that are now closed.

OPERATION MATTERS

Operations Monthly Report: Mr. Gomez discussed the Operations Report with the Board.

Engineer's Report: Mr. Willis discussed with the Board the Engineer's Report.

Status of 2025 Capital Improvements: Mr. Willis updated the Board on the status of the 2025 Capital Improvements.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport upon vote, unanimously carried, the Board approved Pay Application #1 & Change Order #1 to the Agreement between the District and Institutorm Technologies, USA LLC in the amount of \$164,324.30.

RECORD OF PROCEEDINGS

OTHER BUSINESS **Website Update:** Mr. Solin updated the Board regarding website matters. The Board directed Mr. Solin to confirm that the PDF's on the website are ADA compliant.

**EXECUTIVE
SESSION**


EXECUTIVE SESSION: Following discussion, a motion was made to go into Executive Session pursuant to section 24-6-402(4)(e) C.R.S. for purposes of contract negotiations with Special District Management Services, Inc. The motion was unanimously adopted and the Board went into Executive Session at approximately 4:55 p.m. The Executive Session was recorded as required by law.

ADJOURNMENT

RETURN TO OPEN PUBLIC MEETING:

At approximately 5:15 p.m. the Board returned to open public meeting. There being no further business to come before the Board at this time, upon motion duly made and seconded, and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting