

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
MARCH 25, 2026**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as “Board”) convened in person at Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, CO 80215, and by Teams video conference and teleconference call on Wednesday, March 25, 2026, at 4:00 p.m. The Teams Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting in-person or by telephone, if desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. “Greg” Fabisiak, President
Catherine “CiCi” Kesler, Vice President/Treasurer
James D. “Jim” Zimmerman, Secretary
Anthony M. Dursey, Assistant Secretary

Also In Attendance Were:

David Solin and Jim Ruthven (for a portion of the meeting); Special District Management Services, Inc.

Tim Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC

Bill Willis; Martin/Martin Consulting Engineers

Mike Murphy and Ismael Gomez; Ramey Environmental Compliance

Following discussion, upon motion, duly made by Director Zimmerman, seconded by Director Kesler, and upon vote, unanimously carried, the absence of Director Davenport was excused.

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the Minutes of the February 25, 2026 Regular Meeting.

Following discussion, upon motion, duly made by Director Zimmerman, seconded by Director Kesler, and upon vote, unanimously carried, the Minutes of the February 25, 2026 Regular Meeting were approved, as amended to add the Brannan 2025 CIP Phase #2 Agreement in the amount of \$1,064,993.78.

**PUBLIC
COMMENTS**

None.

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

Claims: Mr. Ruthven reviewed the claims through the period ending March 31, 2026, as follows:

General Fund	\$ 16,385.20
Enterprise Fund	\$ 468,605.08
Total	<u>\$ 484,990.28</u>

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved and/or ratified the payment of claims for the period ending March 31, 2026, as presented.

Unaudited Financial Statement: Mr. Ruthven reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis and accounts payable vouchers for the month ending February 28, 2026 and the schedule of cash position dated February 28, 2026.

Following discussion, upon motion, duly made by Director Dursey, seconded by Director Kesler upon vote, unanimously carried, the Board accepted the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis and accounts payable vouchers for the month ending February 28, 2026 and the schedule of cash position dated February 28, 2026, as presented.

LEGAL MATTERS

Update on Liens on the Closed Business Properties in the Applewood Shopping Center: Attorney Flynn updated the Board on the status of the liens filed on a portion of the Applewood Shopping Center.

OPERATION MATTERS

Operations Monthly Report: Mr. Gomez discussed the Operations Report with the Board.

Engineer's Report: Mr. Willis discussed the Engineer's Report with the Board.

Status of Capital Improvements: Mr. Willis updated the Board on the status of the Capital Improvements.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Zimmerman upon vote, unanimously carried, the Board approved Change Order #2 from Institutiform in the amount of <\$19,903> and approved the payment of \$336,400.44.

RECORD OF PROCEEDINGS

OTHER BUSINESS **Website Update:** Mr. Solin updated the Board regarding website matters.

**EXECUTIVE
SESSION**

EXECUTIVE SESSION: Following discussion, a motion was made to go into Executive Session pursuant to section 24-6-402(4)(e) C.R.S. for purposes of contract negotiations with Special District Management Services, Inc. The motion was unanimously adopted and the Board went into Executive Session at approximately 4:39 p.m. The Executive Session was recorded as required by law.

ADJOURNMENT

RETURN TO OPEN PUBLIC MEETING:

At approximately 4:55 p.m. the Board returned to open public meeting. There being no further business to come before the Board at this time, upon motion duly made and seconded, and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting