

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHWEST LAKEWOOD SANITATION DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WASTEWATER UTILITY ENTERPRISE
HELD
JUNE 24, 2026**

The Regular Meeting of the Board of Directors of the Northwest Lakewood Sanitation District and the Board of Directors of its Wastewater Utility Enterprise (collectively referred to hereafter as "Board") convened in person at Martin/Martin, Inc., 12499 W. Colfax Avenue, Lakewood, CO 80215, and by Teams video conference and teleconference call on Wednesday, June 24, 2026, at 4:00 p.m. The Teams Meeting and call-in information were listed in the meeting notice posted by the District, and the public was able to attend the meeting in-person or by telephone, if desired.

ATTENDANCE

Directors In Attendance Were:

Gregory A. "Greg" Fabisiak, President
Catherine "CiCi" Kesler, Vice President/Treasurer
Anthony M. Dursey, Assistant Secretary
George C. Davenport, Assistant Secretary

Also In Attendance Were:

Michael Bakarich; Morain Bakarich, CPAs

Tim Flynn, Esq.; Ireland Stapleton Pryor & Pascoe, PC

Bill Willis; Martin/Martin Consulting Engineers

Mike Murphy and Ismael Gomez; Ramey Environmental Compliance

Dawn Schilling, Schilling & Company, Inc.

Michael Miller; Unknown online guest

**ADMINISTRATIVE
MATTERS**

Minutes: The Board reviewed the Minutes of the May 27, 2026 Regular Meeting.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the Minutes of the May 27, 2026 Regular Meeting were approved.

Director Fabisiak asked those in attendance to join in a moment of silence in recognition of Director Zimmerman's passing. The Board all expressed their gratitude to Director Zimmerman for his service to the District and the community.

RECORD OF PROCEEDINGS

PUBLIC COMMENTS

None.

FINANCIAL MATTERS

Claims: The Board reviewed the claims through the period ending May 31, 2026, as follows:

General Fund	\$ 18,420.00
Enterprise Fund	\$ 101,168.84
Total	<u>\$ 119,588.84</u>

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport and, upon vote, unanimously carried, the Board approved and/or ratified the payment of claims for the period ending May 31, 2026, as amended.

Unaudited Financial Statement: Mr. Bakarich informed the Board that unaudited financials were not available due to the technical issues within Caselle. Mr. Bakarich reviewed accounts payable vouchers for the month ending May 31, 2026.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport, and upon vote, unanimously carried, the Board approved the accounts payable vouchers for the month ending May 31, 2026, as presented.

2025 Audit: Ms. Schilling presented and reviewed the 2025 audit with the Board, noting an unmodified opinion, also known as a clean opinion.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the Board approved the 2025 Audit, subject to minor grammatical adjustments made during the meeting.

Xpress Bill Pay Gateway Services Master Agreement: Mr. Bakarich presented and reviewed the Xpress Bill Pay Gateway Services Master Agreement with the Board.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the Board ratified approval of the Xpress Bill Pay Gateway Services Master Agreement

Wells Fargo CEO Account Authorization Forms: Mr. Bakarich presented the Wells Fargo certification of authority to transfer funds, Wells Fargo CEO modification form, and the Vantage Online Access Agreement.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler upon vote, unanimously carried, the Board ratified approval of the Wells Fargo CEO agreements, subject to final legal review.

RECORD OF PROCEEDINGS

LEGAL MATTERS **Resolution 2026-1-1 PNC Banking Resolution:** Attorney Flynn presented Resolution 2026-6-1, a banking resolution designating Gregory A. Fabisiak as the controlling party for all District accounts held with PNC Bank.

Following discussion, upon motion, duly made by Director Kesler, seconded by Director Davenport, and upon vote, unanimously carried, the Board adopted Resolution 2026-6-1.

Resolution 2026-5-1 Adoption of an Accessory Dwelling Unit Sewer Tap Fee: Attorney Flynn presented Resolution 2026-5-1 for execution. The Board adopted the accessory dwelling unit sewer tap fee of \$500 at the May 27th meeting.

Mocon Pacific, Inc. Agreement: Attorney Flynn presented the agreement with Mocon Pacific, Inc. for the Parfet Street and West 38th Avenue Sanitary Sewer Point Repair Project with a contract price of \$68,365.

The Board reviewed the agreement and following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the Board approved the Mocon Pacific, Inc. agreement.

OPERATION MATTERS

Operations Monthly Report: Mr. Gomez discussed the Operations Report with the Board.

Engineer's Report: Mr. Willis discussed the Engineer's Report with the Board.

Status of Capital Improvements: Mr. Willis updated the Board on the status of the Capital Improvements.

Insituform Technologies, LLC Pay Application No. 5: Mr. Willis presented Insituform Technologies, LLC pay application No. 5 in the amount of \$52,207.06 and recommended for payment.

Change Order No. 4 to Insituform Agreement: Mr. Willis presented Insituform Technologies, LLC change order No. 4, increasing the original contract in the amount of \$5,800 for hydro excavation in Parfet Street.

Following discussion, upon motion, duly made by Director Davenport, seconded by Director Kesler, and upon vote, unanimously carried, the Board approved Insituform Technologies, LLC pay application No. 5 \$52,207.06 and change order No. 4 in the amount of \$5,800.

Update on Consolidated Mutual Water Company Easement Agreement: Mr. Willis and Attorney Flynn updated the Board on the Consolidated Mutual Water Company Easement Agreement and License Agreement with Rocky Mountain Ditch.

RECORD OF PROCEEDINGS

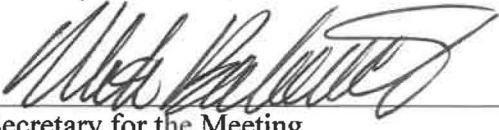
OTHER BUSINESS **Metro Water Recovery 2027 Treatment Charges:** Director Davenport presented Metro Water Recovery's 2027 budget fact sheet.

Transition from Special District Management Services, Inc.: Mr. Bakarich informed the Board of the technical difficulties experienced with Caselle, but otherwise thanks SDMS for their cooperation with the file transfers. Mr. Bakarich noted that a meeting with Caselle's technical support is scheduled for July 2nd.

ADJOURNMENT At approximately 5:38 p.m. the Board returned to open public meeting. There being no further business to come before the Board at this time, upon motion duly made and seconded, and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By


Secretary for the Meeting